



THE CORPORATION OF THE CITY OF NIAGARA FALLS

**ADDENDUM #1**

**REQUEST FOR PRE-QUALIFICATION  
RFPQ33-2020 - PRE-QUALIFICATION OF GENERAL CONTRACTORS FOR THE  
RENOVATION OF THE NIAGARA FALLS MUNICIPAL SERVICE CENTRE**

**CLOSING DATE: Tuesday, December 22, 2020 at 2:00 p.m. local time**

This addendum shall form an integral part of the Request for Pre-Qualification (RFPQ) documents for the above noted RFPQ and shall be read in conjunction therewith. This addendum shall, however, take precedence over all requirements as it pertains to the particular and specific items noted below.

This addendum must be signed by the Bidder in the appropriate space and must be attached to the Bidder's submission at the stated time of the closing of the RFPQ or prior to this time. Submissions not including this addendum may be rejected.

**CLARIFICATION**

Instructions to Bidders, Submission Procedure, #3 - Submit a completed, signed and sealed (2020) CCDC 11-2019. \*Note – Changed seal from (2020) to (2019).

- **Remove:** Instructions to Bidders, page 4.  
**Replace with:** Instructions to Bidders, page 4 (appended)

**QUESTION #1:**

Will you please provide who the Architect is for this project or any additional Consultants, or is it all just under ARC Engineering as the only Consultant?

**ANSWER #1:**

ARC Engineering Inc. is the lead consultant with sub-consultants Raimondo + Associates Architects Inc. (Architectural), SEI Electrical Engineering (Electrical) and ACA Engineering Services Limited (Structural).

The Bidder shall take due notice of the above noted changes and make allowance for same in the Proposal to be submitted to the City of Niagara Falls.

<b>COMPANY NAME:</b>	
<b>PROPONENT'S SIGNATURE:</b>	
<b>PROPONENT'S NAME: (Please Print)</b>	
<b>DATE:</b>	

**QUESTION #2:**

The evaluation sheet has a pass/fail criteria for Banking Information. Is the banking information provided in the CCDC 11 sufficient to address this criteria?

**ANSWER #2:**

Yes.

**QUESTION #3:**

Can we request that RFPQ33-2020 The Renovation of the Niagara Falls Service Centre be an electronic submission?

**ANSWER #3:**

At this time, the City will not be accepting electronic submissions for RFPQ33-2020 – Pre-Qualification of General Contractors for the Renovation of the Niagara Falls Municipal Service Centre.

**QUESTION #4:**

Can we provide our companies certificate of insurance instead of provided in appendix c?

**ANSWER #4:**

Yes. As per Instructions to Bidders, Submission Procedure, #3.4 - Provide Certificate of Insurance filled out by the Contractor's Insurer confirming the availability to the contractor as (outlined in item 17 below Bidder Requirements) including, the capacity to add the City of Niagara Falls and its consultants as an additional insured. **Appendix C: Contractor Insurance will have to be provided at the Tendering Stage attached for reference only.**

# REQUEST FOR PRE-QUALIFICATION

RFPQ33-2020

## PRE-QUALIFICATION OF GENERAL CONTRACTORS FOR THE RENOVATION OF THE NIAGARA FALLS MUNICIPAL SERVICE CENTRE

### INSTRUCTIONS TO BIDDERS

#### SUBMISSION PROCEDURE

The following policy regarding the submission of Pre-Qualifications and the RFPQ opening procedures will be applicable for this project. Bidders are requested to adhere strictly to the instructions concerning submission.

1. Submissions should include all required pages and must be signed by the Bidder, in ink, where stated on Appendix A: Form of Pre-Qualification page (s) and on any other pages so stated.
2. Submissions received later than the time specified will not be accepted, regardless of the postal seal date. Submissions delivered by mail or courier must have the Pre-Qualification description and Pre-Qualification number clearly stated on the exterior of the envelope or package. Please use the attached mailing label. The City assumes no responsibility for Submissions delivered by mail or courier.
3. **Pre-Qualifications submitted shall include the following Mandatory requirements and must be in the following sequence:**
  - 3.1 1) Appendix A: Form of Pre-Qualification
  - 3.2 2) Addenda issued (if any)
  - 3.3 **Submit a completed, signed and sealed (2019) CCDC 11 – 2019 Contractor’s Qualification Statement. Including the Supplementary Information requirements to the CCDC-11.**
    - i. Complete CCDC 11 fully. Include resume of qualifications and experience for all individuals identified as Key Office Personnel and Key Site personnel. (Note: No substitutions of personnel will be permitted without prior written approval from the City of Niagara Falls).
    - ii. CCDC 11 Appendix A - Provide information on a minimum of three (3) references for each of the following: former clients (municipal preferred), architects, and/or consulting engineers, for projects having a minimum value of three million (\$3,000,000.00) all completed within the last five (5) years.
    - iii. CCDC 11 Appendix B – Provide information on a minimum of three (3) reference projects to demonstrate experience with projects of similar building type, size, complexity and construction technique (including renovations where the facility was still in use/operational), for projects having a minimum value of three million (\$3,000,000.00) all completed in the last five (5) years.
    - iv. CCDC 11 Appendix C - Provide information on at least one (1) reference project currently in progress.