



THE CORPORATION OF THE CITY OF NIAGARA FALLS

ADDENDUM #1

REQUEST FOR PROPOSAL

RFP16-2020

HOUSING DIRECTION STRATEGY

CLOSING DATE: Thurs., June 11, 2020 at 2:00 p.m. local time

This addendum shall form an integral part of the Request for Proposal (RFP) documents for the above noted RFP and shall be read in conjunction therewith. This addendum shall, however, take precedence over all requirements as it pertains to the particular and specific items noted below.

This addendum must be signed by the Bidder in the appropriate space and must be attached to the Bidder's Proposal submission at the stated time of the closing of the RFP or prior to this time. Proposals submissions not including this addendum may be rejected.

QUESTION #1: On pages 21 and 22, 'design services' 'built drawings' and the 'construction phase' are mentioned. Are these in reference to the scope of services requested for this RFP?

ANSWER #1: These are not applicable to this RFP this is a part of a sample agreement that will be modified to meet the requirements of the RFP before the agreement is executed with the awarded proponent.

QUESTION #2: With respect to stakeholder engagement and public consultations, given current physical distancing, is it anticipated that engagement will take place digitally? Should the proponent plan for digital engagement?

ANSWER #2: Unless the restrictions around physical distancing relax into the late Summer and Fall the consultant should be prepared to utilize digital engagement with respect to stakeholder engagement and public consultation.

QUESTION #3: Can the City provide an estimate of the number of stakeholder groups to be consulted for the Strategy?

ANSWER #3: It is difficult for the City to provide an estimated number of stakeholder groups to be consulted at this time but the number may range from six to twelve groups. City staff will be willing to work with the proponent to produce an effective and representative number of stakeholder groups to be consulted for the Housing Directions Strategy.

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QUESTION #4: For determining current and projected unmet demand across the housing continuum, is the City planning to provide any COVID-related socioeconomic impact estimates to inform this? Given the uncertainty around the economic context and COVID, will the City provide a list of preferred sources for the consultant to leverage for its assumptions related to impacts on housing demand? If yes, could the list of sources be provided now?

ANSWER #4: At this time the City does not have any COVID related socioeconomic impact estimates to share. The Housing Needs Strategy or its successor will be in effect for at least the next 10 years or more. It is anticipated that the current Covid 19 pandemic should at this point have a limited impact on the overall demand for housing in Niagara Falls especially in the context of a strategy that will guide housing in the City for at least the next 10 years or more.

QUESTION #5: How many years should the study project out? How many years will the Housing Strategy be in effect? When is the Strategy anticipated to launch?

ANSWER #5: The Housing Strategy will need to align with the City’s current population forecast timeline to the year 2041. It is envisioned the Housing Strategy will be in effect for at least the next 10 + years however, the strategy will need to be monitored and comprehensively reviewed within 5 years of its completion in order to determine its effectiveness to date.

QUESTION #6: Given the situation of COVID-19, does the City still require the Proposal to be submitted in a sealed envelope prior to the submission deadline at the address indicated in the RFP or will there be an exception to submit the Proposal electronically?

ANSWER #6: The City currently does not have the ability to accept electronic bid submissions at this time. Bids must be submitted as per the bid requirements.

The Bidder shall take due notice of the above noted changes and make allowance for same in the Proposal to be submitted to the City of Niagara Falls.

COMPANY NAME:	
PROPONENT’S SIGNATURE:	
PROPONENT’S NAME: (Please Print)	
DATE:	