



THE CORPORATION OF THE CITY OF NIAGARA FALLS

**ADDENDUM #1**

**REQUEST FOR PROPOSAL**

**RFP12-2020**

**SUPPLY & INSTALLATION OF NEW PLAYGROUND EQUIPMENT  
AT VARIOUS CITY PARKS**

**CLOSING DATE: Thurs., March 19, 2020 at 2:00 p.m. local time**

This addendum shall form an integral part of the Request for Proposal (RFP) documents for the above noted RFP and shall be read in conjunction therewith. This addendum shall, however, take precedence over all requirements as it pertains to the particular and specific items noted below.

This addendum must be signed by the Bidder in the appropriate space and must be attached to the Bidder's Proposal submission at the stated time of the closing of the RFP or prior to this time. Proposals submissions not including this addendum may be rejected.

**QUESTION #1:** I have a question on the quantity of the submission and its form the city would like to receive.

Under "Instructions to Bidders – Proposal Submission" it states:

The Proposal submission, including original and three copies, must be sealed in an envelope using the attached mailing label and submitted to Dave Butyniec, Manager of Procurement, City of Niagara Falls, Municipal Service Centre, 3200 Stanley Ave., Niagara Falls, ON., L2E 6S4, by Thurs, March 19, 2020 at 2:00 p.m. local time (hereinafter referred to as the "closing time"). If the required copy is not provided with the original document when submitted, the submission will not be accepted. Binder submissions will not be accepted. (Coil binding is acceptable).

Under "Scope of Work" it states:

Proponents shall submit one (1) original proposal package, five (5) true copies of the proposal package and one (1) digital PDF format true copy.

Please clarify.

**ANSWER #1: The Proposal submission, including one (1) original proposal package, five (5) true copies of the proposal package, and one (1) digital PDF format true copy must be sealed in an envelope using the attached mailing label and submitted to the Clerk's Office attention Procurement, 4310 Queen Street, Niagara Falls, ON., L2E 6X5, by Thurs, March 19, 2020 at 2:00 p.m. local time (hereinafter referred to as the "closing time"). If the required copies is not provided with the original document when submitted, the submission will not be accepted. Binder submissions will not be accepted. (Coil binding is acceptable).**

**Please use revised Mailing Label Rev#1 posted on the bid site under the bid.**

The Bidder shall take due notice of the above noted changes and make allowance for same in the Proposal to be submitted to the City of Niagara Falls.

<b>COMPANY NAME:</b>	
<b>PROPONENT'S SIGNATURE:</b>	
<b>PROPONENT'S NAME: (Please Print)</b>	
<b>DATE:</b>	