

**SUPPLEMENTARY INFORMATION TO CCDC-11 (Contractor's Qualification Statement):**

The following items are intended to qualify, amend or supplement items within CCDC 11-2018 and are numbered relative to the content therein. Proponents are asked to read these items in conjunction with CCDC 11-2018 and to prepare their responses to include the items noted below. Proponents may provide their responses to these items in additional pages appended to the CCDC 11-2018 document as required.

**CCDC-11 ITEMS:**

**QUALIFICATIONS OF EXPERIENCE OF PERSONNEL:**

1. Key Office Personnel Proposed for the Project:
  - include in the personnel chart at least the following persons: Principal-in-Charge, Project Manager and/or Estimator (if different)
  - attach a resume for each individual noted including an outline of: education, work history, time with current employer, additional training/qualifications, related project experience and/or any additional qualifications
2. Key Site Personnel Proposed for the Project:
  - include in the personnel chart at least the following persons: Site Superintendent, Secondary Site Superintendent (back-up)
  - attach a resume for each individual noted including an outline of: education, work history, time with current employer, additional training/qualifications, related project experience and/or any additional qualifications

**PROJECT EXPERIENCE:**

Key Construction Projects Completed in the Last 5 Years (Appendix A):

- include at least 5 projects
- projects may be any size or scale, and should be selected to show the Proponent's construction capabilities
- proponents may attach supplementary data sheets (with photos and/or additional project information) on the projects listed herein if desired

Comparable or Related Projects Completed (Appendix B):

- 'similar or related projects' may be defined as any project in the institutional/public sector, whether specifically fire-stations or not; preference, however, may be given to fire-station projects
- proponents may attach supplementary data sheets (with photos and/or additional project information) on the projects listed herein if desired

**SUPPLEMENTARY SUBMISSION ITEMS TO CCDC-11:**

- a) Corporate Brochure:
  - proponents may wish to include a Corporate Profile or Brochure outlining the general history of the firm, an overview of their work, their approach to construction and project management etc. along with any additional information which they deem relevant to their suitability to this project

**CCDC-11 REFERENCE CHECKS:**

Client and Consultant References listed for 'Principal Projects Completed' and 'Similar or Related Projects Completed' (Appendices A and B) may be contacted to provide feedback on the following topics:

- general experience and overall impression on working with the Contractor on the subject project
- contractor's ability to manage the construction on the site and from the office
- contractor's ability to manage the project schedule
- contractor's management of project costs including equity-for-value on additional approved extras
- contractor's performance on final deficiency clean-up
- contractor's performance on Post-Occupancy items including warranty rectification

Proponents are encouraged to verify that the contact persons and contact information provided in their response reflect current information. Contacts who cannot be reached for reasons related to the information provided by the Proponent will be evaluated as a zero score.