



## **POLICY**

Recreation & Culture

**Policy #:** 1000.8

Issue Date: May 3, 1976

Revision Date: March 20, 2018

### **FINANCIAL ASSISTANCE FOR LEADERSHIP TRAINING FUNDING POLICY**

#### **LEADERSHIP TRAINING:**

- 1 The Recreation Committee will annually include funds in their budget to assist individuals wishing to attend instructional sessions including seminars, coaches and training clinics.
- 2 Financial assistance will not be considered for courses required for employment purposes (i.e., the applicant being paid for refereeing after taking a referee's clinic).

#### **CONDITIONS FOR FUNDING:**

- 3 Financial Assistance may be provided if any application meets the following conditions:
  - a. An official grant application form is completed and submitted within 90 days of successful completion of the training session.
  - b. Non-resident applicants must utilize their training to benefit a City of Niagara Falls organization.
  - c. Funding for the training session will be 100% of Registration costs up to a maximum of \$75.00.
  - d. Applicants must provide information on any other sources of financial assistance for the training session.
- 4 Financial assistance will be given only for Levels 1, 2 and 3 of the national Coaching Certification Program (NCCP) or its equivalent. Re-certification of training will be eligible for funding when certification has expired or will expire in the current calendar year.
- 5 Financial assistance will be limited for each applicant to one per year, per sport for related clinics such as coaching and trainers clinics.
- 6 Approval of financial assistance may be subject to any further conditions that the Recreation Committee may see fit.

**TO APPLY FOR FUNDING:**

- 7 Grants for leadership training will be provided in one lump sum payment, upon each individual organization submitting their receipts for the total training of each of the applicants, once annually.

**Submitted By:** Kathy Moldenhauer, Director

**Recommended By:** Ken Todd, CAO

**Approved By Council On:** March 22, 1999

**Report #:** R-99-13



# Recreation Committee Grant Application - Leadership Training

This application should be typed or printed in block letters. Please attach all additional documentation required.

### Personal Information:

Applicant Name:
Address:
Postal Code:
Telephone Number:
Email:

### Funding is requested to attend the following Leadership Event:

Event and Level:
Activity:
Date(s):
Location:
Registration Fees:
<b>RECEIPTS MUST BE PROVIDED WITHIN 90 DAYS OF THE EVENT (INDICATE VERIFICATION OF LEVEL ACHIEVED)</b>

**Without the above documentation, the application will be considered incomplete and will not be eligible.**

Signature:	Date:	Telephone No:
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I verify that the person(s) who will be attending this training program is a member in good standing who will be able to use the knowledge acquired in a volunteer capacity in our organization.

**Signature of Authorized Officer of Volunteer Organization:**  
(must be signed or authorized by someone other than the applicant):

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\_\_\_\_\_  
**Print Name of Authorized Officer**

**Please return to:** City of Niagara Falls, Recreation & Culture Department  
7150 Montrose Road, Unit #1  
Niagara Falls, ON L2H 3N3 Phone: 905.356.7521 X 3342

**Any documentation submitted to the Municipality is subject to the Municipal Freedom of Information and Protection of Privacy Act.**