



Report

Report to:	Mayor and Council
Date:	December 13, 2022
Title:	2023 Schedule of Fees

Recommendation(s)

THAT the Schedule of Fees, as presented in the attached schedule, **BE APPROVED** with fees effective January 1, 2023

And, THAT staff report back throughout the year with further amendments to the Schedule of Fees, as required, stemming from ongoing fee study's being performed in various departments.

Executive Summary

The schedule of fees is a consolidated list of fees charged by City departments to fund service delivery. Fees are an important revenue source to the City as fees reduce the amount of property tax revenue required to fund service delivery. To maintain a sustainable service delivery funding structure, fees need to be indexed annually for budget pressures, considering labour contracts, legislative changes, inflationary pressures and service level expectations.

Background

All fees charged by various City departments are listed in the schedule of fees. The schedule contains many different types of fees that the City is allowed to charge under the Municipal Act, Building Act and Planning Act. This includes, user fees and charges, licenses and permit fees and fines and penalties.

User fees and charges are charged to those who directly benefit from the service provided. The 2022 budget engagement survey results indicated that 70% of those surveyed support user fees to cover 50% or more of the cost of services. Many user fees are charged to the customer as a credit sale with payment terms of net 30. This means, the City has provided a service to the customer with the agreement that the customer will pay the City for the services within 30 days of the City issuing an invoice. If the customer does not honour this agreement the City will charge 1.25% interest until the account is settled and may escalate collection efforts to decrease the risk of non collection.

Licenses and permit fees are charged to those to prescribe, prohibit, and regulate their activity. Fines and penalties are charged to those individuals or organizations who are in

contravention with municipal bylaws or policy. Unlike user fees, licenses and permits are typically paid by the customer when the service has been provided as oppose to a credit sale. However, with recent legislative changes, such as those of the Development Charges Act, credit sales or installment plans have been gaining popularity. Such arrangements may increase administrative burdens to minimize collection risks.

Fees are reviewed annually by each department to ensure that amounts charged are reflective of their service delivery objectives. The attached list requires Council approval. Approved fees are used to estimate service area revenue in the annual operating budget. Revenue is budgeted based on approved fees and anticipated service levels or usage. The effective date of the new fees will be January 1, 2023, except where otherwise applicable. The schedule of fees bylaw will be amended as fees, such as building permits, development charges, water and sewer rates, are approved by Council at subsequent events (i.e., after public consultation, water/wastewater budget approval).

Analysis

The following is a general year to year fee change synopsis by service area.

Clerks

No increases to business licenses are being considered at this time but will be studied during a comprehensive Business Licensing Review of the bylaw later this term. There are increases to marriage licensing and ceremony fees to better match similar fees being charged in neighbouring municipalities. Fees recover direct costs associated with the offering of civil marriage ceremonies and eventually future capital improvements to enhance ceremony experiences at City Hall, as included in the approved 2023 Capital budget.

Finance

Water and Wastewater consumptive and fixed rates will be presented to Council during 2023 Water Wastewater budget presentation. The fee schedule will be amended subsequent to Council approval.

Two new miscellaneous fees, Rush Tax Certificate and New Roll Creation fee. The fees are to cover the expedition process for tax certificate requests, typically requested from law firms to complete real estate transactions. The New Roll Creation fee covers the one-time initial setup of a new property tax account in the property tax billing system.

Legal

New deposit for Appraisal & Reference Plan costs associated with approved purchase of property that has not been previously declared surplus.

Planning Building & Development

Current Planning fees are based on a study conducted in 2008. These fees were not increased until a minor inflationary increase was introduced in 2022.

Fees related to Pre-consultations, Site Plan Amendments, Plan of Condominium, Part Lot Control, public notification and Committee of Adjustment services have increased to better reflect service costs and as a result of budget pressures created by legislative changes. These fees generally reflect the average fees of such applications across Regional Municipalities.

The cost of delivering Planning Services at the City has increased as there will be a substantial impact on staff review times and overall staffing to meet process times. New fees have been included for pre-consultation requests (current fee structure credits this fee to future planning applications which does not reflect staff costs in processing such requests), requests for Minister's Zoning Orders and for resubmission of plans and studies for review (after the initial two submissions). Planning and Building will be undergoing comprehensive fee studies and fee amendments will be brought forward in a future report to Council during 2023 with recommendation to amend the Schedule of Fees at that time.

Municipal Works

Water and Wastewater

Water and Wastewater services are legislated to be self-sustaining. As such, fees related to maintenance and repairs of private systems should increase to reflect annual budget pressures associated with labour, materials and contracted services.

New in 2023 is a \$500 administrative fee for tampering of water meters, which is to be paid in addition to the full cost (labour, equipment, materials) of replacement of the damaged hardware, and the calculation of water theft as per finance's discretion. Also new is a \$50 water meter inspection fee and a \$250.12 3rd party testing fee (refundable if the meter is found to be defective).

Water and Wastewater fees to be determined during the upcoming Water Wastewater budget presentation to Council, fees will be recommended to be amended subsequent to approval.

Forestry

A new City Tree Removal application fee has been included. The City has a backlog of forestry services to meet. To do so, the 2023 budget will be proposing 3 Tree Climber/Labour positions to appraise and evaluate the risk of City owned trees.

Parking and Traffic

It will take multiple budget periods for Parking Services to become self-sustaining once again. In order to achieve sustainability, parking fees, fines and opportunities need to increase annually. The goal is to eventually remove the property tax levy transfer introduced in 2022. As the effects of COVID-19 dissipate and local economies emerge back to normal, parking services will have potential to reach self-sustainability. Pre-2022, the City lost parking real estate along Clifton Hill negatively impacting parking revenue by approximately \$200,000. Parking fees and fines need to increase to cover costs associated with Parking Services.

Many parking fines are issued in order to promote transportation safety on local roads. Parking bylaws protect the community. Motorists in contravention of the bylaw are putting pedestrians and other motorists at risk and consequently, face financial penalty to deter such future acts.

Parking fees will be amended subsequent to Council approval of the 2023 Parking budget.

Fire

Previous Council did not approve the application of Preventable False Alarms fees. These fees have always been included in the fee schedule, however Council has not permitted staff to charge them for a number of year. Staff will be revisiting this topic with Council during 2023 budget deliberations. Preventable False Alarm revenue can offset rising Fire Service costs to property taxpayers.

Cemetery

Cemetery fees increased approximately 8%. Population cohort pressures have placed increasing demand on available cemetery space. Future expansion has costly land acquisition costs and increases overall operating costs. Furthermore, fees charged now must also fund the Cemetery Perpetual Care Trust. When an existing cemetery has reached capacity, generating no future revenue, the Perpetual Care Trust will be required to fund Cemetery operations and asset management into perpetuity. If the Cemetery Trust has insufficient funds to generate enough interest revenue to sustain the Cemetery, property taxpayers will ultimately fund City services provided to “built out” Cemeteries.

Transit

Transit amalgamation occurs January 1st, 2023. As such, responsibility of delivering conventional and para transit services transfers from the City to the Region of Niagara. Transit fees have been removed from the schedule.

Recreation and Culture

Recreation fees Ice and floor rentals have increased by 2%, with the exception of Prime Time Adult Ice rental, at \$223.36 per hour. To put into perspective, for a game of hockey each team with 2 full lines and a goalie, this amounts to \$10.15 per player per game. Prime time youth residents pay roughly 66% at \$6.70 per player per game. Considering other recreational activities in the community these hourly rates are quite low, for an activity demanding a specialized facility and dressing rooms equipped with showers.

With the City in it's second year of utilizing 100% of MacBain Centre space, user fees become an ever-increasing important revenue source for funding services provided at the MacBain Centre.

Gymnasium and multi-purpose room rentals have increased, while continuing to differentiate between Not for profit and for-profit rates. New fee opportunities are proposed for the indoor play structure and birthday parties, bundling room and gym sales. Pickle ball fees have been included as this sport has increased in popularity in recent years. Wellness passes decreased as fitness passes increased both with a 10-punch pass limit. Each punch is valued at \$1.55 and \$2.21 per activity respectively, very low rates for participating in activities that each pass offers.

Playing field fees have increased by 5%. Niagara Falls charges a low hourly rate for Baseball fields as indicated in the table below. This is not a sustainable user fee, and does not cover maintenance or grooming of the fields, nor a contribution to eventual field replacement.

Comparison of Municipal Baseball Diamond

Municipality	Hourly Fee	% Increase from CNF
Welland	\$24.00	1,387%
Pelham	\$18.00	1,040%
Thorold	\$18.00	1,040%
Port Colborne	\$7.43	429%
St Catharines	\$10.88	629%
Niagara Falls:		
GNBA	\$1.73	
NGMSA	\$1.10	

The 2023 rates for the Niagara Falls Exchange are based on rates established in the 2018 business plan. Upon a review of similar facilities in the region and the need to increase revenues for the site, the rates have been revised to better reflect current competitive pricing and adjust for inflation since the report was conducted.

The Museum fees for both visitation and programming has not increased since opening in 2012. The fees have been increased to capture the increased costs in the 10 years since opening but remain competitive with other local facilities of like size and offerings.

Financial Implications/Budget Impact

Fees charged by the municipality should keep pace with annual budget pressures to maintain proportional funding structure for each service area. Increasing fees will reduce the amount of property tax revenue required to fund services. Labour, materials, and contracted services comprise a significant amount of total City expenses. The Statistics Canada consumer price index for Ontario, all-items from October 2021 to October 2022 increased approximately 6.5%. As such, Finance staff advised departments that to maintain current proportional funding and lessen the impact on the property tax levy, increasing their respective fees by 5% is not unreasonable.

The 2023 schedule of fees bylaw will be published by the Finance Department subsequent to Council approval. Changes in respect to the individual fees for 2023 will be considered as an integral part of the 2023 Budget process.

Strategic/Departmental Alignment

This report is consistent with the following Council strategic commitments:

1. To be financially responsible to the residents of Niagara Falls by practising prudent fiscal management of existing resources and by making sound long-term choices that allow core City programs and services to be sustainable now and into the future.
2. To be efficient and effective in our delivery of municipal services and use of resources and accountable to our citizens and stakeholders.

List of Attachments

[2023 Schedule of Fees](#)

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- 07 Dec
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Jason Burgess, CAO

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Schedule of Fees

January 1, 2023

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Clerks Department

Licence	\$ Rate	\$ HST	Expiration Date
Amusement Place, etc.	45.00	N/A	April 30
Auctioneers	65.00	N/A	December 31
Bake Shops	30.00	N/A	December 31
Barber Shops, Hair Dressing & Esthetician Establishments	30.00	N/A	December 31
Bill & Sign Posting and Installation	100.00	N/A	December 31
Billiard, Bagatelle & Pool Establishments	70.00	N/A	December 31
Billiard, Bagatelle & Pool Establishments - plus rate per table	20.00	N/A	December 31
Bowling Alleys - per lane	20.00	N/A	December 31
Butchers	30.00	N/A	December 31
Camping Establishments	110.00	N/A	December 31
Commercial Parking Lots	100.00	N/A	December 31
Driving Schools	60.00	N/A	December 31
Driving Instructors	25.00	N/A	December 31
Exhibitions, etc.	45.00	N/A	December 31
Flea Markets for first 3 consecutive days	650.00	N/A	December 31
Flea Markets - additional rate per day	100.00	N/A	To a maximum of \$1,150 in one calendar year
Food Premises	30.00	N/A	December 31
Laundrymen, Laundry Companies, Dry Cleaners, etc.	30.00	N/A	December 31
Motels per room	40.00	N/A	April 30
Motels Plus rate per room	5.00	N/A	April 30
Pawn Brokers	110.00	N/A	December 31
Pedlars - Resident	110.00	N/A	December 31
Pedlars - Non-resident	650.00	N/A	December 31
Photographers - Resident	65.00	N/A	December 31
Photographers - Non-resident	140.00	N/A	December 31
Public Garages	30.00	N/A	December 31
Public Auto Service Stations	30.00	N/A	December 31
Public Hall Grade 1 - Capacity 1,000+	45.00	N/A	December 31
Public Hall Grade 2 - Capacity 600-999	40.00	N/A	December 31
Public Hall Grade 3 - Capacity 300-599	35.00	N/A	December 31
Public Hall Grade 4 - Capacity 299-under	30.00	N/A	December 31
Refreshment Vehicles - Motorized	185.00	N/A	April 30
Refreshment Vehicles - Non-Motorized	100.00	N/A	April 30
Restaurants	40.00	N/A	December 31
Specific Location Daily Sales - Resident	150.00	N/A	To a maximum of \$1,000 in one calendar year
Specific Location Daily Sales - Non-Resident (for 1st day)	500.00	N/A	N/A
Plus additional rate per day	100.00	N/A	N/A
Charitable Groups - for first 3 days	325.00	N/A	To a maximum of \$575 in one calendar year
Plus additional rate per day	50.00	N/A	N/A
Tattoo and Body Piercing Parlours	100.00	N/A	December 31
Theatres	110.00	N/A	December 31
Tourist Homes, Bed & Breakfasts	65.00	N/A	April 30
Second Level Lodging	200.00	N/A	December 31
Group Homes	25.00	N/A	December 31
First year Administrative Fee on all Licences	25.00	N/A	N/A

Clerks Department

Marriage Licence Fees	\$ Rate	\$ HST	Expiration Date
Marriage Licence (payable at the time of application)	140.00	N/A	N/A
Seasonal Business Services Licences	\$ Rate	\$ HST	Expiration Date
Seasonal Business Services Licence	1,200.00	N/A	Valid from Victoria Day weekend until Canadian Thanksgiving
Monthly Seasonal Business Service Licence	300.00	N/A	Valid for four (4) consecutive weeks.
Civil Marriage Ceremony Fees	\$ Rate	\$ HST	Total
Civil Marriage in or at City Hall i.e. Council Chambers during business hours of 9:00 am to 4:00 pm \$150.00 City Administration Fee (non-refundable) \$150.00 Officiant fee ⁽¹⁾	300.00	39.00	339.00
Civil Marriage in City of Niagara Falls/Off site in Ontario outside of business hours \$150.00 City Administration Fee (non-refundable) \$200.00 Officiant fee ⁽²⁾	350.00	45.50	395.50
Rehearsal Fee ⁽¹⁾⁽²⁾ (plus Officiant expenses)	75.00	9.75	84.75
Witness Fee (Municipal Staff - per employee) during business hours (if required)	25.00	3.25	28.25
Cleaning Fee (if required)	100.00	13.00	113.00
Milage/Expenses - outside of business hours: mileage charge at current rate as approved by Council; applicable expenses as agreed upon by both parties, i.e. meals, accomodations			

(1) Where a ceremony is performed by a Marriage Officiant who is an employee of the City, the Marriage Officiant Fee is retained by the City of Niagara Falls

(2) Payment of the City's portion of applicable fees is mandatory and shall not be waived by the Clerk or Designated Officiant. The Marriage Officiant may, at their sole discretion, waive the portion of the fees (Officiant/Mileage/Expenses) which would otherwise be payable to them

(3) All applicable insurance coverage shall be the responsibility of the couple and the City shall be provided with the applicable documentation, including the use of City Hall.

Additional Notes:

1. Additional rental fees may apply for the use of other locations outside of City Hall. Bookings for any other facility is the responsibility of participants to make appropriate arrangements and payment for a facility to be utilized for the Marriage Ceremony.
2. Fees do not include the Marriage Licence Fee which is established by by-law and may be amended from time to time.
3. All marriage ceremonies shall be performed in accordance with the City's Civil Marriage Soleminization Policy.

Vacation Rental Units/Bed & Breakfast	\$ Rate	\$ HST	Total
Vacation Rental Units/Bed & Breakfast - new licence or ownership change*	500.00	N/A	500.00
Renewal of Vacation Rental Unit or Bed & Breakfast (annual)*	250.00	N/A	250.00

*this fee includes the Fire Inspection Fee

Council Code of Conduct	\$ Rate	\$ HST	Expiration Date
Filing Fee	500.00	N/A	N/A

Note: In the event that the Integrity Commissioner determines that a complaint is frivolous, vexatious, contains sufficient grounds to support an investigation, or that it is determined that no violation occurred, that the complainant shall forfeit the filing fee of \$500. If the Integrity Commissioner finds there are sufficient grounds to support an investigation, 50% of the filing fee shall be refunded.

Finance

Water Rates

Consumption Charge	Rate
Water	\$1.1267 per cubic meter
Sewer	\$1.369 per cubic meter

Rate Table for Monthly Service Charges

Meter Size	Water \$ Fee	Sewer \$ Fee
15 millimeters (5/8")	20.76	21.93
18 millimeters (3/4")	20.76	21.93
25 millimeters (1")	30.11	31.80
37 millimeters (1 1/2")	75.79	80.05
50 millimeters (2")	145.34	153.51
75 millimeters (3")	280.30	296.06
100 millimeters (4")	492.09	519.75
150 millimeters (6")	955.11	1,008.79
200 millimeters (8")	1,640.30	1,732.49
250 millimeters (10")	2,346.26	2,478.12

Flat Rate Table for Monthly Service Charges

Flat Rate Monthly Charges	Water \$ Fee	Sewer \$ Fee
Monthly Charges	49.85	53.84

Flat Rate New Construction Monthly Charges	Water \$ Fee	Sewer \$ Fee
New Construction Monthly Charges	25.00	25.00

Residential Reluctant Monthly Charges	Water \$ Fee	Sewer \$ Fee
Reluctant Monthly Charge	149.55	161.52

*Rates displayed assumes payment on or before due date. Payments received subsequent to due dates are subject to a Late Payment Charge of 1.25% to be added to the water account at the beginning of each month. The Municipal Act provides the City with the authority to transfer unpaid water/sewer charges to the property tax account of the owner. A processing fee of \$25 is charged on each account transferred to taxes due to non-payment.

Finance

Water	\$ Fee	\$ HST	\$ Total
New Account Set Up Fee	30.00	N/A	30.00
Collection Charge - overdue water bills	30.00	N/A	30.00
Water Information per property	20.00	N/A	20.00
Meter Data Fee	30.00	N/A	30.00
Shutting Off or Turning On water supply (arrears & seasonal or general) - during normal working hours	86.00	N/A	86.00
Shutting Off or Turning On water supply (arrears & seasonal or general) - outside normal working hours	209.00	N/A	209.00
Fail to have property ready for booked meter inspection, sealing & remote installation (ISR)	75.00	N/A	75.00
Shutting Off or Turning on Water Supply (maintenance) - during normal working hours	66.00	N/A	66.00
Shutting Off or Turning on Water Supply (maintenance) - outside normal working hours	189.00	N/A	189.00
Administration Fee for Water Arrears Transferred to Outside Collection Agency	30.00	N/A	30.00
Water Bill Reprint	20.00	N/A	20.00
Water Bill Statement of Account - Current Year	no charge	N/A	0.00
Water Bill Statement of Account - One Year & Prior	15.00	N/A	15.00
Transfer Fee between accounts (first time fee)	20.00	N/A	20.00
Transfer to /from tax (first time fee)	20.00	N/A	20.00
Refund on Credit on Water Account (first time fee)	20.00	N/A	20.00

Note: for the purpose of this by-law, normal working hours or water shutoff/turn on shall mean (exclusive of observed holidays): April to

November - Monday to Friday between 8:00 am and 3:45 pm; November to April - Monday to Thursday 8:00 am and midnight, Friday 8:00 and 3:45 pm

Tax Information	\$ Fee	\$ HST	\$ Total
Tax Certificate per property	70.00	N/A	70.00
Tax Information per property	40.00	N/A	40.00
Registration Fees - Mortgage Letter	40.00	N/A	40.00
Registration Fees - Debt Farm Letter	40.00	N/A	40.00
Registration Fees - Final Letter	40.00	N/A	40.00
Interest/Penalty on Tax Arrears	1.25%	N/A	1.25%
Extension Agreements	500.00	N/A	500.00
Personal Tax Information Copy - Current Year	no charge	N/A	no charge
Personal Tax Information Copy - One Year and prior	15.00	N/A	15.00
Personal Tax Information Copy - Prior to 1990	50.00	N/A	50.00
Mortgage Company Administration Fee	15.00	N/A	15.00
Tax Bill Reprint	15.00	N/A	15.00
Transfer Fee to tax account - internal	30.00	N/A	30.00
Transfer Fee to tax account - external	50.00	N/A	50.00
Refund Credit on Tax Account (first time free)	20.00	N/A	20.00

Licences	\$ Fee	\$ HST	\$ Total
Dog Licence - Neutered	20.00	N/A	20.00
Dog Licence - Non-Neutered	40.00	N/A	40.00
Miscellaneous	\$ Fee	\$ HST	\$ Total
Returned Cheque Fee - per account	35.00	N/A	35.00
Ownership/Address change request	20.00	N/A	20.00
Rush Tax Certificates	50.00	N/A	50.00
New Roll Creation	40.00	N/A	40.00

Legal

Description	\$ Fee*	\$ HST	\$ Total
Preparation of Subdivision Agreement	3,500.00	N/A	3,500.00
Preparation of Development Agreement	3,500.00	N/A	3,500.00
Preparation of Condominium Agreement	3,500.00	N/A	3,500.00
Preparation of Site Plan Agreement	1,500.00	N/A	1,500.00
Preparation of Amending Site Plan Agreement	650.00	N/A	650.00
Preparation of Section 37 Agreement	1,000.00	N/A	1,000.00
Preparation of Conservation Easement Agreement	750.00	N/A	750.00
Preparation of Encroachment Agreement	500.00	N/A	500.00
Preparation of Easement Agreement	500.00	N/A	500.00
Preparation of Lease/Licence Agreement with the City	500.00	65.00	565.00
Preparation of Release of Easement	150.00	N/A	150.00
Preparation of Amending Encroachment Agreement/Assignment of Encroaching Agreement	250.00	N/A	250.00
Preparation of Registration Document for Part Lot Control By-Law	200.00	N/A	200.00
Preparation of Registration & Discharge for Property Standards Order	150.00	N/A	150.00
Preparation of all other Agreements	1,500.00	N/A	1,500.00
Preparation of Release and/or Discharge of Agreement	150.00	N/A	150.00
Processing of Air Rights Easement	500.00	N/A	500.00
Processing of Conveyance of Lands for Road Widening/Daylighting Triangle	250.00	N/A	250.00
Processing of Dedication/Lifting of Reserve Blocks	250.00	N/A	250.00
Processing of request to Encroach on City Owned Property - Residential	250.00	N/A	250.00
Processing of request to Encroach on City Owned Property - Commercial	500.00	N/A	500.00
Request to Purchase Property that has not been previously declared surplus	500.00	N/A	500.00
Deposit for Appraisal & Reference Plan costs associated with approved purchase of property that has not been previously declared surplus	5,000.00	N/A	5,000.00
Request to Lease/Licence City Owned Property	500.00	N/A	500.00
Preparation of Registration Document for All Other Agreements	200.00	N/A	200.00

*The above fees are subject to Applicable Disbursements and Registration Costs and are at the discretion of the City Solicitor

Business Development

Description	\$ Fee*	\$ HST	\$ Total
Stanley Ave. Business Park Assoc. Annual Sign Fee for Third Party Advertising (for 4 panels)	500.00	65.00	565.00

Term: October 1, 2022 to September 30, 2023

Payment Due Date: September 1, 2023

Planning, Building & Development

Official Plan Amendment		\$ Fee*	\$ HST	\$ Total
Official Plan Amendment Application		13,000.00	N/A	13,000.00
More than two (2) submissions of plans & studies for review		\$1,500 + 1,500 for each subsequent submission	N/A	\$1,500 + 1,500 for each subsequent submission
Aggregate Resource Extraction		Full Cost Recovery	N/A	Full Cost Recovery
Preconsultation		\$ Fee*	\$ HST	\$ Total
Preconsultation Fee (consent & site plan)		750.00	N/A	750.00
All other applications		1,500.00	N/A	1,500.00
More than two (2) submissions of a concept for review/preparation of a second checklist		500 + 500 for each subsequent submission	N/A	500 + 500 for each subsequent submission
Zoning By-Law Amendment		\$ Fee*	\$ HST	\$ Total
High Rise Hotels		15,750.00	N/A	15,750.00
Complex (review of 3 or more studies required for the application)		13,000.00	N/A	13,000.00
Standard		6,100.00	N/A	6,100.00
Request for a Minister's Zoning Order (MZO)/Review of Ministry Initiated MZO		6,100.00	N/A	6,100.00
Request to lift a Holding (H) Regulation		2,000.00	N/A	2,000.00
More than two (2) submissions of plans & studies for review		\$1,500 + 1,500 for each subsequent submission	N/A	\$1,500 + 1,500 for each subsequent submission
Official Plan & Zoning By-Law Amendment (Combined)		\$ Fee*	\$ HST	\$ Total
High Rise Buildings (greater than 10 storeys)		17,500.00	N/A	17,500.00
All Other Lands		14,600.00	N/A	14,600.00
\$1,500.00 plus \$1,500.00 for each subsequent submission				
Site Plan Amendment		\$ Fee*	\$ HST	\$ Total
High Rise Buildings (greater than 10 storeys)		7,500.00	N/A	7,500.00
All Other Lands		5,500.00	N/A	5,500.00
Amendment to Site Plan Agreement		1550.00	N/A	1,550.00
Site Plan Resubmission (after 2 submissions within 1 year of original application)		3200.00	N/A	3,200.00
Site Plan Testamentary Devise Lot		1625.00	N/A	1,625.00
Plan of Subdivision		\$ Fee*	\$ HST	\$ Total
Residential Plan		13,900.00	N/A	13,900.00
Modifications to Draft Plan Approval		2,600.00	N/A	2,600.00
Extension to Draft Plan Approval		1,050.00	N/A	1,050.00
Plan of Condominium		\$ Fee*	\$ HST	\$ Total
Vacant Land		10,800.00	N/A	10,800.00
Conversion		4,300.00	N/A	4,300.00
Standard/Common Element		3,000.00	N/A	3,000.00
Extension of Draft Plan		2,000.00	N/A	2,000.00
Modification of Draft Plan - Vacant Land Condominium		2,750.00	N/A	2,750.00
Modification of Draft Plan - Standard/Conversion		2,000.00	N/A	2,000.00
Exemption to Condominium Draft Plan Approval		3,000.00	N/A	3,000.00
Part Lot Control		\$ Fee*	\$ HST	\$ Total
Separation of semi-detached/on-street townhouse units per lot/block (and \$510 for each additional lot, per request)		1,850.00	N/A	1,850.00
Deeming by-law (no fee when combined with a zoning amendment)		1,625.00	N/A	1,625.00
Property Relotting for the first lot (and \$510 for each additional lot created from the same lands)		3,675.00	N/A	3,675.00
Public Notification		\$ Fee*	\$ HST	\$ Total
Mailing Re-notification		400.00	N/A	400.00
Reassessment requiring a further report		1,000.00	N/A	1,000.00
Newspaper re-notification (\$600 deposit payable with application)		Actual Cost	N/A	Actual Cost

Notes: Additional fees are required for Regional Planning review of most applications. Additional fees may be required for Niagara

Peninsula Conservation Authority and Regional Niagara Health Department review, where applicable.

Notes: Additional fees from the Legal Department are required for applications requiring agreements and registrations of some by-laws.

Planning, Building & Development

Committee of Adjustment	\$ Fee	\$ HST	\$ Total
Consent Application	3,675.00	N/A	3,675.00
Consent Application to separate two existing units	1,850.00	N/A	1,850.00
Change of Conditions	600.00	N/A	600.00
Minor Variance	2,300.00	N/A	2,300.00
Re-notification/Rescheduling (consent/minor variance)	300.00	N/A	300.00
Concurrent Consent/Minor Variance Application	4,450.00	N/A	4,450.00
Concurrent Consent Application - First Application	3,675.00	N/A	3,675.00
Each application consent application for the	550.00	N/A	550.00
Request for Exemption from 2-year waiting period for variances	425.00	N/A	425.00
Additional fee for calling of a Special Meeting to address an application	800.00	N/A	800.00
Sign By-Law	\$ Fee	\$ HST	\$ Total
Sign by-law Variance (no fee when combined with a zoning amendment)	2,300.00	N/A	2,300.00
Sign by-law Amendment (no fee when combined with a zoning confirmation letter)	6,100.00	N/A	6,100.00
Sidewalk Cafes	\$ Fee	\$ HST	\$ Total
Application for Sidewalk Café	525.00	N/A	525.00
Compliance Letters	\$ Fee	\$ HST	\$ Total
Site Plan Compliance Letter (no fee when combined with a zoning confirmation letter)	215.00	N/A	215.00
Environmental Request Letter (no fee when combined with a zoning confirmation letter)	215.00	N/A	215.00
Building Permit Compliance Letter	215.00	N/A	215.00
Zoning Confirmation Letter	215.00	N/A	215.00
Heritage Status Inquiry	215.00	N/A	215.00
Publications	\$ Fee	\$ HST	\$ Total
Official Plan	39.82	5.18	45.00
Zoning By-Law 79-200 (as amended)	38.82	5.05	43.87
Urban Woodlot Study	26.55	3.45	30.00
Accommodations & Attractions Inventory	22.12	2.88	25.00
Garner Neighbourhood Secondary Plan	13.27	1.73	15.00
Tourism Policy Review	13.27	1.73	15.00
Tourist Area Development Strategy	13.27	1.73	15.00
Tourist Area Development Application Guide	4.42	0.57	4.99
Sign By-Law Review Study	13.27	1.73	15.00
Streetscape Masterplan	13.27	1.73	15.00
Reverse Lot Frontage Interim Guidelines (1989)	8.85	1.15	10.00
Site Plan Policy & Standards (copy included with application)	8.85	1.15	10.00
Smart Growth in Niagara	4.42	0.57	4.99
High-rise Hotel Development Inventory	No charge	No charge	No charge
Heritage Walking Tours	No charge	No charge	No charge
Copies of Out-of-print Materials	35.40	4.60	40.00
Photocopying - 4 pages or more - black & white	0.27	0.04	0.31
Community Improvement Plans	\$ Fee	\$ HST	\$ Total
Brownfield CIP	8.85	1.15	10.00
Brownfield Strategy	No charge	No charge	No charge
Pilot Project Area	No charge	No charge	No charge
Financial Incentives	No charge	No charge	No charge
Main & Ferry SWOT Analysis Report	No charge	No charge	No charge
Historic Drummondville CIP	8.85	1.15	10.00
Downtown CIP	8.85	1.15	10.00

Planning, Building & Development

Group A - Assembly Occupancies	Permit Fee per m² January 1, 2017
School, Church, Restaurant (over 30 seats), Library, Theatre, Educational or Recreational Facility and Occupancies of a similar nature	18.59
Casino	30.15

Group B - Institutional Occupancies	Permit Fee per m² January 1, 2017
Hospital, Nursing Home, Reformatory, Prison & Occupancies of a similar nature	18.59

Group C - Residential Occupancies	Permit Fee per m² January 1, 2017
Single detached, semi-detached, duplex dwelling	12.09
Triplex, Fourplex, Townhouse Dwellings	11.48
Additional fee for finished basement, in any of above	3.53
Apartment Building	11.25
Hotel/Motel/Bed & Breakfast	18.59
Private Outdoor Swimming Pool (regulated by Swimming Pool By-law 2014-58 - Seasonal	75.00
Private Outdoor Swimming Pool (regulated by Swimming Pool By-law 2014-58 - Above Ground	150.00
Private Outdoor Swimming Pool (regulated by Swimming Pool By-law 2014-58 - In Ground	200.00

Group D - Business & Personal Service Occupancies	Permit Fee per m² January 1, 2017
Office or Medical Building, Financial Institution and Occupancies of a Similar Nature: Finished	18.59
Office or Medical Building, Financial Institution and Occupancies of a Similar Nature: Architectural Shell	14.87

Group E - Mercantile Occupancies	Permit Fee per m² January 1, 2017
Low Rise Retail Store, Strip Plaza, Small Restaurant of 30 seats or less, and Occupancies of a similar nature: Finished	15.13
Low Rise Retail Store, Strip Plaza, Small Restaurant of 30 seats or less, and Occupancies of a similar nature: Architectural Shell	12.11

Group F - Industrial Occupancies	Permit Fee per m² January 1, 2017
Factory, Plant, Warehouse, Industrial Building and Occupancies of a similar nature	7.36
Offices in Industrial Building	13.85
Parking Garage	5.29
Service Station, Car Wash	12.62

Planning, Building & Development

Alterations & Repairs

Group A - Assembly Occupancies	Permit Fee per m ² January 1, 2017
Including plumbing AND mechanical	11.15
Including plumbing OR mechanical	10.23
Excluding plumbing AND mechanical	9.30
Group B - Institutional Occupancies	Permit Fee per m ² January 1, 2017
Including plumbing AND mechanical	11.15
Including plumbing OR mechanical	10.23
Excluding plumbing AND mechanical	9.30
Group C - Residential Occupancies	Permit Fee per m ² January 1, 2017
Including plumbing AND mechanical	7.25
Including plumbing OR mechanical	6.65
Excluding plumbing AND mechanical	6.05
Foundation Only	3.03

Group D - Business & Personal Service Occupancies	Permit Fee per m ² January 1, 2017
Including plumbing AND mechanical	11.15
Including plumbing OR mechanical	10.23
Excluding plumbing AND mechanical	9.30

Group E - Mercantile Occupancies	Permit Fee per m ² January 1, 2017
Including plumbing AND mechanical	4.42
Including plumbing OR mechanical	4.05
Excluding plumbing AND mechanical	3.69

Group F - Mercantile Occupancies	Permit Fee per m ² January 1, 2017
Including plumbing AND mechanical	4.42
Including plumbing OR mechanical	4.05
Excluding plumbing AND mechanical	3.69

General Alterations - All Classifications	Permit Fee January 1, 2017
Roof Structure (replace, modify or alter structure)	375.00 flat fee
Installation of drainage layer and weeping tile system	200.00 flat fee
Minor Alteration (not requiring plans)	150.00 flat fee

Demolition	Permit Fee per m ²
Building less than 275 m ² in gross floor area	150.00 flat fee
All other demolitions	0.30

Planning, Building & Development

Accessory Structures to Group C - Residential Occupancies	Permit Fee per m² January 1, 2017
Attached Garage/Carport	9.45
Other Accessory Buildings (detached garage/carport, shed)	3.89
Covered Deck/porch	3.44
Uncovered Deck/porch (flat fee)	150.00 flat fee
Sunroom/Solarium	9.45

Special Categories/Designated Structures	Permit Fee per m² January 1, 2017
Agriculture Building (barn, greenhouse)	5.72
Air Supported Structure, Tent, Temporary Fabric Structure - under 250 m ²	150.00 flat fee
Air Supported Structure, Tent, Temporary Fabric Structure - 250 m ² or more	1.39/m ²
Other Permits	Permit Fee per m²
Conversion of interior of existing building to Casino	14.31
Signs - under 10 m ²	150.00 flat fee
Signs - 10 m ² or more	300.00 flat fee
Trailer (construction trailer, sea container)	200.00 flat fee
Re-locatable Building/Portable (support structure included)	475.00 flat fee
Unenclosed Public Swimming pool/spa (pool or spa only)	475.00 flat fee
Wind Turbine Structure/On Ground Solar Collector	350.00 flat fee
Roof Mounted Solar Panels	250.00 flat fee
Other Designated Structure as listed in Division A 1.3.1.1 of the Building Code	250.00 flat fee
Mobile Homes	Permit Fee per m²
CSA Certified Mobile Home (foundation not included)	250.00 flat fee
Uncertified Mobile Home (foundation included)	6.43
Mobile Home Foundation	1.84

Planning, Building & Development

Miscellaneous Works	Permit Fee per m ²
Under pinning (per linear metre)	29.00
Stage (temporary)	275.00 flat fee
Demising Wall/Party Wall installation	150.00 flat fee
Fireplace/Woodstove	150.00 flat fee
Commercial Kitchen Hood & Fire Suppression System	275.00 flat fee
Fire Alarm System Upgrades/Installations	275.00 flat fee
Sprinkler and/or Standpipe System Upgrades/Installations	275.00 flat fee

Conditional/Partial Permits	Permit Fee
Building Foundation - Complete to grade, including all underground services	15%
Completed Structural Shell - Complete exterior shell without any interior finishes	55%
Complete Architectural Shell - Complete exterior shell including interior finishes on exterior and structural walls	80%
Complete Building - Includes all tenant improvements and complete interior finish	100%

Administration/Permits	Fee
Conditional Building Permit Agreement (in addition to permit fees)	500.00
Conditional Permit Deposit (refundable upon issuance of full permit)	10% of construction value (minimum of \$5,000)
Transfer of Permit	150.00
Moving of a Building	100.00
Deferral of Permit Revocation	100.00
Building/Property/Zoning Report	100.00

Administration/Permits	Fee
Limiting Distance Agreement (registered on title)	1,000.00
Change of Use of Permit under 400 m ²	150.00 flat fee
Change of Use of Permit 400 m ² or more	0.78 per sq. m.
No Const. required	75.00 flat fee
Partial Occupancy Permit of an Unfinished Building	150.00 flat fee
NSF Cheque Service Charge - per property	35.00
Administration fee for unpaid Building Permit fees transferred to property taxes	25.00

Planning, Building & Development

Inspection/Plans Examination	Fee
Stock Plans Review (model plans reviewed without building permit application)	350.00
Off Hours Plans Examination Requests (minimum 4 hours)	125.00/hour
Review of Alternative Solution Submission (minimum 4 hours)	125.00/hour
Secondary Plans Review	75.00/hour
Review of Revisions/Amendments to Permits	100.00/hour
Non Routine Inspection	75.00/hour
Off Hours Inspection	150.00/hour
Unprepared for Inspection	75.00 flat fee

Fees based on Value of Construction: for categories not listed above, the minimum permit fee identified in subsection 1.2 of the Schedule shall apply. \$15 per \$1,000 of valuate construction cost or portion thereof.

Plumbing & Sewer (Exclusive of other construction)

Single, Semi-Detached, Duplex, Triplex, Fourplex, Row Houses	Permit Fee
All plumbing contained inside of a building, First seven (7) fixtures	100.00 flat fee
All plumbing contained inside of a building, per additional fixtures	8.00/fixture

All Other Buildings	Permit Fee
All plumbing contained inside of a building, First seven (7) fixtures	200.00 flat fee
All plumbing contained inside of a building, per additional fixtures	8.00/fixture

Sewer and Water Maintenance	Permit Fee
All buried piping on private property outside of a building: first 15m	100.00 flat fee
All buried piping on private property outside of a building: per additional 15m	35.00 flat fee
Backflow Preventer Installation (water line)	150.00 flat fee
Back Water valve installation (sewer)	150.00 flat fee
Sump Pit Installation (weeping tile installation included)	200.00 flat fee
Grease/Oil Interceptor Installation	200.00 flat fee

Note: Plumbing & sewer permits are only required for plumbing works done exclusive of any other permit work.

Where work is done in relation to works permitted under a building permit, a separate plumbing and sewer permit is not required.

Security Performance Deposits

Single Permit Deposit	Deposit Value
Detached dwelling, semi-detached dwelling, duplex, triplex, fourplex, townhouse (per dwelling)	1,000.00

Multiple Permit Deposit	Deposit Value
Detached dwelling, semi-detached dwelling, duplex, triplex, fourplex, townhouse	10,000.00

Single Permit Deposit	Deposit Value
Addition(s) to buildings described above where excavation is required	750.00
Miscellaneous construction accessory to the buildings described above with a construction value greater than \$3,500	500.00
Construction projects other than those described above involving buildings or additions where a Site Plan IS required	1,250.00
Construction projects other than those described above involving buildings or additions where a Site Plan IS NOT required	2,500.00
Demolition project	750.00
Move a building	1,000.00
Conditional Building Permit Deposit (minimum \$5,000)	10% of construction value

Planning, Building & Development

Lot Grading	Deposit Value
Any type of dwelling in a plan of subdivision that has NOT already been assumed by the City	1,000.00 per dwelling
Any type of dwelling proposed to be placed on an infill lot	1,500.00 per dwelling
Moving a building	1,000.00

Refunds

Stage of Permit	% of Fees Paid
Where only administrative functions have been completed (application received, cost analysis complete and application is entered into Building Services Database)	90%
Where only administrative and zoning functions have been completed	80%
Where only administrative, zoning & plans examination functions have been completed	60%
Where the permit has been issued and field inspections have yet to be performed, subsequent to permit issuance	50%

Where the calculated refund is less than the minimum permit fee application to the work, no refund shall be made of the fees paid. Where a request for refund is made twelve (12) months or more after the issuance of the permit, there shall be no fees refunded.

Other Applicable Fees

Item	\$ Fee	\$ HST	\$ Total
Liquor Licence Approval Request (Total fee includes both Building & Fire Services): Building Department: \$150 + \$19.50 HST = \$169.50 Fire Department: \$160 + \$20.80 HST = \$180.80	310.00	40.30	350.30
Water Meter 5/8" Positive Displacement Complete	568.47	73.90	642.37
Water Meter 5/8" x 3/4 Positive Displacement Complete	568.47	73.90	642.37
Water Meter 3/4" Positive Displacement Complete	626.25	81.41	707.66
Water Meter 1" Positive Displacement Complete	725.15	94.27	819.42
Water Meter 1.5" Positive Displacement Complete	1307.63	169.99	1,477.62
911 Rural Address Sign	200.00	26.00	226.00
Building File Search (per hour/property) *subject to Freedom of Information and Protection of Privacy Act	35.00	4.55	39.55
Photocopies (per page) letter size	0.56	0.07	0.63
Photocopies (per page) legal size	0.75	0.10	0.85
Photocopies (per page) ledger size	1.11	0.14	1.25
Copies of Large Plans (per plan) - black & white	4.42	0.57	4.99
Copies of Large Plans (per plan) - colour	8.85	1.15	10.00
Municipal Enforcement Services	\$ Fee	\$ HST	\$ Total
Sign Removal Administration Fee	60.00	7.80	67.80
Litter By-Law Administration Fee	300.00	39.00	339.00
Fence Variance	250.00	32.50	282.50
Property Standards Fees	\$ Fee	\$ HST	\$ Total
Certificate of Compliance	200.00	26.00	226.00
Discharge of an Order registered on title	600.00	78.00	678.00
File of Notice of Appeal	500.00	65.00	565.00

Subject to the provisions of this part and this By-law 2014-87, development charges against land to be developed for residential use shall be calculated and collected at the following base rates:

Planning, Building & Development

Schedule of Development Charges September 1, 2022 - August 31, 2023

Residential Charge by Unit Type				Non-Residential Charge by Unit Type		Exemption ⁽³⁾ Residential Charge by Unit Type	
Service	Singles & Semis (per unit)	Rows & Other Multiples (per unit)	Apartments	Outside Core Tourist Area (per m ²)	Core Tourist Area ⁽²⁾ (per m ²)	Singles & Semis	Rows & Other Multiples
Fire Protection	668.00	420.00	318.00	3.01	3.01	668.00	420.00
Roads & Related	3,843.00	2,410.00	1,826.00	17.25	17.25	3,843.00	2,410.00
General Government	130.00	82.00	62.00	0.59	0.59	130.00	82.00
Library	686.00	429.00	325.00	-	-	686.00	429.00
Parks & Recreation	3,302.00	2,071.00	1,570.00	-	-	3,302.00	2,071.00
Public Works & Fleet	391.00	245.00	186.00	1.76	1.76	391.00	245.00
Municipal Wide Services	9,020.00	5,657.00	4,287.00	22.61	22.61	9,020.00	5,657.00
Water	902.00	565.00	428.00	3.94	5.18	902.00	565.00
Sanitary Sewer	3,134.00	1,966.00	1,491.00	13.75	0.60	3,134.00	1,966.00
Storm Water Management	2,683.00	1,684.00	1,275.00	11.77	1.92	2,683.00	1,684.00
Sidewalks	208.00	130.00	99.00	0.91	0.84	208.00	130.00
Urban Area Services⁽¹⁾	6,927.00	4,345.00	3,293.00	30.37	8.54	6,927.00	4,345.00
Total Charge	15,947.00	10,002.00	7,580.00	52.98	31.15	15,947.00	10,002.00
Total Exempted Value for residential dwellings constructed with the downtown community improvement area ⁽³⁾						4,165.00	2,612.00
Total Charge						11,782.00	7,390.00

*Amounts of Development Charges adjustments are in accordance with Section 14, By-law 2019-69, shall be made each year on September 1st.

**The 17% increase is based on Statistics Canada Construction Price Standard available from Q2-2021 to Q2-2022

Notes:

⁽¹⁾ See Schedule "C" of By-Law 2019-69

⁽²⁾ See Schedule "D" of By-Law 2019-69

⁽³⁾ See Schedule "E" of By-Law 2019-69

Planning, Building & Development

City Development Charges 2022-2023

Subject to annual change due to CPI as per By-Law - Fees effective September 1, 2022 Development Charges against land to be developed for residential and non-residential use shall be based upon the following designated services within the corresponding area providing by the City, and in proportions applicable to each service.

Designated Services	Municipal Wide Charge Allocation	Combined Urban Charge Allocation	Non-Residential Municipal Wide Charge Allocation	Non-Residential Combined Tourist Core Charge Allocation	Non-Residential Combined Outside Tourist Core Charge Allocation
Fire Protection	7.40%	4.19%	13.31%	9.66%	5.68%
Roads & Related	42.61%	24.10%	76.29%	55.38%	32.56%
General Government	1.44%	0.82%	2.61%	1.89%	1.11%
Library	7.61%	4.30%	0.00%	0.00%	0.00%
Parks & Recreation	36.61%	20.71%	0.00%	0.00%	0.00%
Public Works & Fleet	4.33%	2.45%	7.79%	5.65%	3.32%
Water	0.00%	5.66%	0.00%	16.63%	7.44%
Sanitary Sewer	0.00%	19.65%	0.00%	1.93%	25.95%
Storm Water Management	0.00%	16.82%	0.00%	6.16%	22.22%
Sidewalks	0.00%	1.30%	0.00%	2.70%	1.72%
Total	100.00%	100.00%	100.00%	100.00%	100.00%

Municipal Works

Private Sewer Lateral Cleaning	\$ Fee	\$ HST	\$ Total
Monday to Sunday (exclusive of observed holidays) between 8:00am and 7:15 pm	159.04	N/A	159.04
Monday to Sunday (exclusive of observed holidays) between 7:15pm and 8:00 pm	199.30	N/A	199.30
Monday to Sunday (exclusive of observed holidays) between 8:00pm and 8:00 am	400.61	N/A	400.61
Observed Holiday	400.61	N/A	400.61
"No action", cancellation or false alarm (exclusive of observed holidays) between 8:00 am and 7:15 pm	60.00	N/A	60.00
"No action", cancellation or false alarm (exclusive of observed holidays) between 7:15 pm and 8:00 am	90.00	N/A	90.00
Video inspection of a private sewer service (only during times as per line 1 above) free once annually. All other requests will be charged as per lines 1, 2 and 3 above	one free annually	N/A	one free annually
Copy of DVD of video	8.85	1.15	10.00
High pressure flushing of sewer lateral from maintenance hole/property line at City's direction or requirement	Actual Costs		

Note: Payment can be made by cash or cheque in advance of doing any work

New Install Meter Costs	\$ Fee	\$ HST	\$ Total
5/8" Positive Displacement Complete	568.47	73.90	642.37
5/8" Positive Displacement Meter Only	261.03	33.93	294.96
5/8" x 3/4" Positive Displacement Complete	568.47	73.90	642.37
5/8" x 3/4" Positive Displacement Meter Only	261.03	33.93	294.96
3/4" Positive Displacement Complete	626.25	81.41	707.66
3/4" Positive Displacement Meter Only	318.81	41.45	360.26
1" Positive Displacement Complete	725.15	94.27	819.42
1" Positive Displacement Meter Only	408.71	53.13	461.84
1.5" Positive Displacement Complete	1,307.63	169.99	1,477.62
1.5" Positive Displacement Meter Only	861.74	112.03	973.77
2" compound	2,929.76	380.87	3,310.63
3" compound	4,332.40	563.21	4,895.61
4" compound	5,918.62	769.42	6,688.04
6" compound	10,616.71	1,380.17	11,996.88
6 x 8" compound	Actual Cost		
4" to 10" protectus	Actual Cost		
R900 Wall Mount Transmitter	313.89	40.81	354.70
Wire Replacement	84.29	10.96	95.25
Fail to be ready for pre-scheduled meter repair by City staff	At cost		
Water	\$ Fee	\$ HST	\$ Total
Bulk Water Rate (per cubic meter)	2.12	N/A	2.12
Bulk Water Distribution System - purchase card	15.00	N/A	15.00
Installation of Water Service - any size	Actual Cost		
City supervised tapping fees: 3/4"-5/8" up to & including 2" service	131.10	N/A	131.10
City supervised tapping fees: 4" and up	464.50	N/A	464.50
Fail to be ready for appointment	75.00	N/A	75.00
Charge for application to change meter size	125.00	N/A	125.00

Municipal Works

Water, Cont'd

Water	\$ Fee	\$ HST	\$ Total
Exercise & Operate Curb Stop or Property Valve	69.79	N/A	69.79
3rd Party Meter Testing/Verification (up to 1")	250.12	N/A	250.12
Water Meter Tampering Fee (plus new install meter cost & estimated water theft)	500.00	N/A	500.00
Water Meter Inspection	50.00	N/A	50.00
Hydrant Flushing/Testing: per hydrant	69.79	N/A	69.79
Sanitary Sewer Diversion Rebate Application	125.00	N/A	125.00
Shutting off or turning on water supply (arrears & seasonal shut off) during normal working hours	91.39	N/A	91.39
Shutting off or turning on water supply (arrears & seasonal shut off) outside normal working hours	219.27	N/A	219.27
Shutting off or turning on water supply (maintenance) during normal working hours	69.79	N/A	69.79
Shutting off or turning on water supply (maintenance) outside normal working hours	197.67	N/A	197.67

Miscellaneous - Water/Wastewater	\$ Fee	\$ HST	\$ Total
Water & Wastewater backflow and meter rental fee	125.00	N/A	125.00
Charge after 14 days and every additional 14 days thereafter	125.00	N/A	125.00
Administrative - Invoicing	25.00	N/A	25.00

Notes:

Meter loaned with Back Flow Preventor for approved hydrant consumption: Damage to meter or backflow preventor cost.

Charge for meters found on By-pass:

a) By-pass opened with the consent of the City will be charged using the average estimated daily consumption based on annual consumption x number of days on by-pass

b) By-pass opened or meter removed, tampered or illegal will be charged (a) x 3 penalty rate.

c) If no previous consumption is recorded, a similarly sized meter/similar use will be used at the Engineer's discretion to calculate average daily consumption and charge at (b) rate.

Water Meter Tampering is a \$500.00 fee, plus the cost of the water meter replacement and the estimated consumption loss.

For the purpose of this by-law, normal working hours shall mean Monday to Friday (exclusive of observed holidays) between 8:00 am and 4:00 pm.

Municipal Works

Subdivision & Vacant Land Condominium and Deposits	\$ Fee	\$ HST	\$ Total
Administration Fee (on construction value)	3.00%	N/A	Varies
Inspection Fee (on construction value)	2.50%	N/A	Varies
Pre-Servicing Agreement Fee	500.00	N/A	500.00
Street Lighting Inspection Fee (ea. Lights, 3rd Party Inspection)	160.00	N/A	160.00
Boulevard Street Tree Fee (ea)	450.00	N/A	450.00
Cash in-lieu of Survey Monumentation (see below)			
Vertical Monumentation			
< 10 Ha	600.00	N/A	Varies
10 Ha to 20 Ha	1,200.00	N/A	Varies
Each Additional Ha	600.00	N/A	Varies
Horizontal Monumentation			
< 5 Ha	400.00	N/A	Varies
5 Ha to 10 Ha	800.00	N/A	Varies
Each Additional Ha	400.00	N/A	Varies
Lot Grading Deposit (ea. Lot/Unit - Max \$50,000.00)	1,000.00	N/A	Varies
As Constructed Plan Deposit (ea. Lot/Unit - Max \$20,000.00)	1,000.00	N/A	Varies
Administrative	\$ Fee	\$ HST	\$ Total
Full Size Prints - Black & White	4.42	0.57	4.99
Full Size Prints - Colour	8.85	1.15	10.00
Photocopies (per page): Letter (colour)	0.50	0.07	0.57
Photocopies (per page): Legal (colour)	0.75	0.10	0.85
Photocopies (per page): Ledger (colour)	1.00	0.13	1.13
Photocopies (per page): Letter (black & white)	0.30	0.04	0.34
Photocopies (per page): Legal (black & white)	0.40	0.05	0.45
Photocopies (per page): Ledger (black & white)	0.50	0.07	0.57
Letters of Compliance	200.00	26.00	226.00
Saved documents on customer supplied USB	5.31	0.69	6.00
Saved documents on included USB	13.27	1.73	15.00
Engineering Manuals and Reports (binding, cover & assembly)	13.27	1.73	15.00
Engineering Manuals and Reports (per sheet/double sided)	0.03	0.00	0.03
Road Occupancy Permit	\$ Fee	\$ HST	\$ Total
Application (security deposit required upon approval of application)	350.00	N/A	350.00
Site Alteration Permit	\$ Fee	\$ HST	\$ Total
Application (plus applicable security deposit)	200.00	N/A	200.00

Municipal Works

Forestry - City Tree Removal Request	\$ Fee	\$ HST	\$ Total
City tree removal application fee <i>*removal of request only, no guarantee of approval</i>	100.00	N/A	100.00
City tree removal (plus \$900 contribution to 2:1 replanting elsewhere)	At cost		

Curb & Sidewalk Alterations	\$ Fee	\$ HST	\$ Total
Curb Cut per linear foot (minimum cut fee \$250.00)	90.35	N/A	90.35
Sidewalk Repair per square foot	186.40	N/A	186.40
Curb Repair per linear foot (minimum repair fee \$250.00)	209.00	N/A	209.00

*Notes: The request for removal of a City tree is reviewed on a case-by-case basis and further requires a submission of a formal application. In effort to reserve our current tree canopy, all requests will be reviewed directly by the Forestry Supervisor. Trees approved for removal for reasons other than tree health shall be accompanied by a contribution to 2:1 replanting as per Forestry Policy 314.01.

Sanitary, Storm or Water Model - Assessments	\$ Fee	\$ HST	\$ Total
Small scale development and simple modeling	1,500.00	195.00	1,695.00
Mid-scale development and medium complexity modeling	3,000.00	390.00	3,390.00
Large scale development and high complexity modeling	6,000.00	780.00	6,780.00
Special modeling services	Case by case pricing		
Parkland	\$ Fee	\$ HST	\$ Total
Parkland Gate Installation Application	550.00	71.50	621.50
Parkland Access Permit (plus applicable security deposit)	250.00	N/A	250.00

Municipal Works - Parking & Traffic

Permits	\$ Fee	\$ HST	\$ Total
Commercial Vehicle (loading permit annually) - first such vehicle	75.00	9.75	84.75
Commercial Vehicle (loading permit annually) - second such vehicle-under the same registered owner as first permit	25.00	3.25	28.25
Commercial Vehicle (loading permit annually) - each additional such motor vehicle under the same registered owner as the 1st and 2nd permits	15.00	1.95	16.95
Oversize/overweight load permit - single trip	75.00	9.75	84.75
Oversize/overweight load permit - annually	200.00	26.00	226.00
On-street overnight parking permit - annually	110.62	14.38	125.00
Newspaper box permit - annually	30.00	N/A	30.00
Parking meter bagging (per meter per day) - standard daily route for bagged	10.00	1.30	11.30
Residential on-street permit/replacement cost	15.00	1.95	16.95
Residential Convenience pass	88.50	11.50	100.00
Parking Lots - Municipal Parking	\$ Fee	\$ HST	\$ Total
Lot 2 - per month	40.00	5.20	45.20
Lot 2 - per hour	1.11	0.14	1.25
Lot 3 - per month	40.00	5.20	45.20
Lot 3 - per hour	1.11	0.14	1.25
Lot 4 - per hour	2.66	0.35	3.01
Lot 4 - per 8 hours	10.63	1.38	12.01
Lot 5 - per hour	2.66	0.35	3.01
Lot 5 - per 8 hours	10.63	1.38	12.01
Lot 7 - per month	40.00	5.20	45.20
Lot 8 - per month	40.00	5.20	45.20
Lot 9 - per month	40.00	5.20	45.20
Lot 9 - per hour	1.11	0.14	1.25
Lot 12 - per month	40.00	5.20	45.20
Lot 12 - per hour	1.11	0.14	1.25
Lot 13 - per month	25.00	3.25	28.25
Lot 13 - per hour	1.11	0.14	1.25
Lot 15 - per month	40.00	5.20	45.20
Lot 16 - per hour	4.43	0.57	5.00
Lot 16 - per month	35.00	4.55	39.55
Lot 17 - per month	40.00	5.20	45.20
Lot 18 - per hour	2.66	0.35	3.01
Lot 18 - per 8 hours	10.63	1.38	12.01
Lot 18 - per month	50.00	6.50	56.50
Lot 19 - per month	40.00	5.20	45.20
Lot 19 - per hour	1.11	0.14	1.25
Lot 20 - per hour	2.66	0.35	3.01
Lot 20 - per 8 hours	10.63	1.38	12.01
On-street rate - commercial/business	1.77	0.23	2.00
On-street rate - hospital	1.77	0.23	2.00
On-street rate - tourist	3.10	0.40	3.50
Parking Lot Replacement Cost: 1-15 days	Full cost of lot		
Parking Lot Replacement Cost: 16-31 days	Half cost of lot		

Municipal Works - Parking & Traffic

Parking Lot Disclaimer:

Rates for hourly on-street rates and hourly municipal lots are based rates and subject to change on area needs and demands through the strategic parking rate plan. See parking machines and City website for current listed rates.

Parking Fines/Violations	\$ Fee	\$ HST	\$ Total
(Stop/Stand/Park) Facing Wrong Way	30.00	N/A	30.00
(Stop/Stand/Park) Too far from edge of road/curb	30.00	N/A	30.00
(Stop/Stand/Park) Too far from edge of shoulder	60.00	N/A	60.00
(Stop/Stand/Park) facing wrong way on the left side of a one-way highway	60.00	N/A	60.00
(Stop/Stand/Park) too far from left edge/curb of a one-way highway	30.00	N/A	30.00
(Stop/Stand/Park) too far from left shoulder edge/curb of a one-way highway	30.00	N/A	30.00
(Stop/Stand/Park) contrary to designated angle	30.00	N/A	30.00
(Stop/Stand/Park) not within designated space	30.00	N/A	30.00
(Stop/Stand/Park) on a roadway side of other vehicle	60.00	N/A	60.00
Park Repeatedly (at/near) one location	30.00	N/A	30.00
(Stop/Stand/Park) a large motor vehicle in a residential area	60.00	N/A	60.00
Stop on/over/partly on sidewalk	60.00	N/A	60.00
Stop within an intersection	60.00	N/A	60.00
Stop on or beside a median	60.00	N/A	60.00
Stop adjacent to obstruction so as to impede traffic	60.00	N/A	60.00
Stop within a crosswalk	60.00	N/A	60.00
Stop on/in or within 30m of bridge/structure/tunnel	60.00	N/A	60.00
Park on Boulevard where prohibited	30.00	N/A	30.00
Stop where prohibited sign	60.00	N/A	60.00
Stand near designated bus stop	60.00	N/A	60.00
Stand where Prohibited by sign	60.00	N/A	60.00
Park so as to Obstruct Vehicle in use of Laneway or Driveway	30.00	N/A	30.00
Park on a Driveway too close/on sidewalk or edge of roadway	30.00	N/A	30.00
Park for Servicing other than emergency	30.00	N/A	30.00
Park within 10m of an intersection	30.00	N/A	30.00
Park within 3m of a fire hydrant	60.00	N/A	60.00
Park for more than 12 hours	30.00	N/A	30.00
Park on an inner boulevard	30.00	N/A	30.00
Park in front of/within 1.5m of laneway, driveway or curb cut	30.00	N/A	30.00
Park between the hours of 2:00 am and 6:00 am	30.00	N/A	30.00
Park for display of sale of lease of vehicle	30.00	N/A	30.00
Park on boulevard	30.00	N/A	30.00
Park a heavy vehicle between the hours of 2:00am and 6:00 am	90.00	N/A	90.00
Park a heavy vehicle on a boulevard	90.00	N/A	90.00
Park in a cul-de-sac	30.00	N/A	30.00
Park where prohibited by sign	30.00	N/A	30.00
Park trailer/commercial vehicle where prohibited by sign	30.00	N/A	30.00
Park over time limit where prohibited by sign	25.00	N/A	25.00
Park not adjacent to meter	30.00	N/A	30.00
Angle park at meter - wrong direction	30.00	N/A	30.00
Park outside metered space	30.00	N/A	30.00
Park in occupied metered space	30.00	N/A	30.00
Park at Covered meter	30.00	N/A	30.00
Deposit unlawful coin in parking meter	30.00	N/A	30.00
Park over time limit - metered zone	25.00	N/A	25.00
Park at expired meter	25.00	N/A	25.00

Municipal Works - Parking & Traffic

Parking Fines/Violations cont'd	\$ Fee	\$ HST	\$ Total
Park at Expired Meter Designated streets	15.00	N/A	15.00
(Stop/stand/park) Taxi cab in metered parking space	30.00	N/A	30.00
Park where prohibited - public vehicle parking zone	30.00	N/A	30.00
Stand where prohibited - public vehicle bus stop	60.00	N/A	60.00
Stop a Mobile canteen where prohibited	50.00	N/A	50.00
Stand at a taxi stand	50.00	N/A	50.00
Stop to (load/unload) where prohibited	60.00	N/A	60.00
Stop in loading zone	60.00	N/A	60.00
Park - private property where prohibited by sign	30.00	N/A	30.00
Park - city property where prohibited by sign	30.00	N/A	30.00
Park on days or times not permitted	25.00	N/A	25.00
Parked longer than permitted by meter	25.00	N/A	25.00
Park displaying expired ticket	25.00	N/A	25.00
Park displaying no ticket	25.00	N/A	25.00
Parked without a valid permit	30.00	N/A	30.00
(Stop/stand/park) in a Fire Access Route	110.00	N/A	110.00
Park not displaying accessible permit	300.00	N/A	300.00
Park unpaid special event rate	45.00	N/A	45.00

Traffic/Engineering Information	\$ Fee	\$ HST	\$ Total
8 hour intersection traffic count - per location	300.00	39.00	339.00
24 hour automatic traffic recorder (ATR) - per location	100.00	13.00	113.00
24 hour speed study (ATR) - per location	245.00	31.85	276.85
4 day automatic traffic recorder (ATR), speed/volume/class - per location	400.00	52.00	452.00
7 day automatic traffic recorder (ATR), speed/volume/class - per location	700.00	91.00	791.00
Disabled Parking Sign	30.00	3.90	33.90
Disabled Parking tab - (\$300 fine)	15.00	1.95	16.95
Six foot telespar post & base	50.00	6.50	56.50
Ten foot telespar post and base	60.00	7.80	67.80
"Slow down" lawn sign and base	16.50	2.15	18.65
24 hour automatic traffic recorder (ATR) - season - approx. 150 locations	1,500.00	195.00	1,695.00

Administrative Penalties	\$ Fee
Hearing non-appearance fee	50.00
Late payment fee	20.00
MTO search fee	15.00
Screening non-appearance fee	25.00

Fire

Inspection/ Fire Prevention Services	\$ Fee	\$ HST	\$ Total
Private Home Day Care, Respite Homes	175.00	22.75	197.75
Licensed Day Care	250.00	32.50	282.50
Boarding Room & Lodging & Bed & Breakfast	225.00	29.25	254.25
Residential: 1-3 units (includes single family dwelling, duplex and triplex)	250.00	32.50	282.50
Multi-Units: Apartments 1-4 units	350.00	45.50	395.50
Multi-Units: over 4 units, rate per unit	75.00	9.75	84.75
Hotels/Motels: 1-10 units	450.00	58.50	508.50
Hotels/Motels: over 10 units, rate per unit	75.00	9.75	84.75
Commercial & Industrial less than 1,000 square meters	250.00	32.50	282.50
For each additional 1,000 square meters	75.00	9.75	84.75
Re-inspection fee for outstanding violations for the second and each subsequent re-inspection	100.00	13.00	113.00
Care/vulnerable Occupancies	100.00	13.00	113.00
Municipal Licensing Re-inspection	57.37	7.46	64.83
Unsafe Building Order Compliance Inspection	350.00	45.50	395.50
FPO Response & Remediation of Hazard Fee/hr	57.37	7.46	64.83
Preconstruction consultation	57.37	7.46	64.83
Non-legislated inspection fee	57.37	7.46	64.83

Note: Requested inspection, outside of regular business hours, on weekends or holidays, is \$150.00 per hour, with a minimum fee of \$300.00

Approvals/Permits	\$ Fee	\$ HST	\$ Total
General File Search	100.00	13.00	113.00
Occupant Load Signs	57.37	7.46	64.83
Reproduce Existing Documents	60.00	7.80	67.80
Fire Safety Plan Review & Approval - per submission	57.37	7.46	64.83
ULC Integrated Life Safety System Test Approval	57.37	7.46	64.83
3D Rendering of Buildings or Fire Scene	350.00	45.50	395.50
Hose Removal Approval and Inspection (per hose cabinet fee of \$15/hose + HST)	250.00	32.50	282.50
Letters & Produce Incident Reports to Insurance	105.00	13.65	118.65
Liquor Licence Approval Letter	160.00	20.80	180.80
Special Events (approval letter)	70.00	9.10	79.10
Fireworks Displays (approval letter)	70.00	9.10	79.10
Fireworks Vendor Permit	70.00	9.10	79.10
Designation of Fire Access Routes	150.00	19.50	169.50

Products	\$ Fee	\$ HST	\$ Total
Security Key Boxes	175.00	22.75	197.75
Fire route signs	35.00	4.55	39.55
Lock for fire safety plan box	20.00	2.60	22.60
Providing & installing carbon monoxide alarm installation	35.40	4.60	40.00
Providing & installing combination smoke/carbon monoxide alarm	35.40	4.60	40.00
Providing & installing a listed smoke alarm	15.00	1.95	16.95

Miscellaneous	\$ Fee	\$ HST	\$ Total
Plan examinations, per \$1 of permit value	0.10	N/A	0.10
Zoning amendments, per \$1 of application fee	0.10	N/A	0.10
Site plan review, per \$1 of application fee	0.10	N/A	0.10
Committee of Adjustments, per \$1 of application fee	0.10	N/A	0.10
Subdivision Plans, per \$1 of application fee	0.10	N/A	0.10
Fee to expedite services	50% if current applicable service fee in addition to regular fee		

Fire

Training/Public Education Services	\$ Fee	\$ HST	\$ Total
Fire Safety Training - Business (minimum of 4 hours) per hour	57.37	7.46	64.83
Fire Safety Training - non-profit group	no charge		
Supervision of Fire Drills - Business - per Fire employee (minimum 1 hour)	57.37	7.46	64.83
Supervision of Fire Drills - non-profit group	no charge		
Fire Extinguisher Training Base Price	250.00	32.50	282.50
Fire Extinguisher Training per person	10.00	1.30	11.30
Fire Ground Training Use:			
Tower with live burn props - 8 hours	1,722.64	223.94	1,946.58
Tower with live burn props - 4 hours	1,025.32	133.29	1,158.61
Training Ground with no burn props - 8 hours	500.00	65.00	565.00
Training Ground with no burn props - 4 hours	250.00	32.50	282.50
Car Rescue - per vehicle	250.00	32.50	282.50
Apparatus required/day	**current MTO Rate		
Fire Safety Training/Public Education Services	\$ Fee	\$ HST	\$ Total
Title searches	as billed to the department		
Corporate profiles	as billed to the department		
Cost of Prosecution Services	as billed to the department		
Fire investigation - contracted services cost recovery	as billed to the department		
Fire suppression - contracted services cost recovery	as billed to the department		
Fire inspection support (fire alarm/sprinkler, etc)	as billed to the department		
Cost to secure vacant building	as billed to the department		

Fire Protection Services	\$ Fee	\$ HST	\$ Total
Failure to comply with an Ontario regulation causing an Emergency Reponse O. Reg.201/01	**current MTO Rate		
Fire Department vehicle per hour or part thereof	**current MTO Rate		
Non-resident motor vehicle response - per apparatus for 1st hour or part thereof	**current MTO Rate		
Non-resident motor vehicle response - per apparatus for each additional half hour or part thereof	**current MTO Rate		
Response for open air burning - per apparatus for the 1st hour or part thereof	**current MTO Rate		
Response for open air burning - per apparatus for each additional half hour or part thereof.	**current MTO Rate		
Response & remediation - grow operations/drug lab	**current MTO Rate		
Response for rescue as result of trespass/stunting/misadventure	**current MTO Rate		
Response for malicious complaint/false reporting	**current MTO Rate		
After hours services (per person/per hour)	86.06	11.19	97.25
Delayed response from Property Keyholder	**current MTO Rate		

** note: MTO rate is an established fee used by Fire Departments to cost recover

Risk Safety Management Plan (RSMP) Review - Propane	\$ Fee	\$ HST	\$ Total
Existing facility - 5,000 USWG or less	250.00	32.50	282.50
New/modified facility - 5,000 USWG or less	500.00	65.00	565.00
Existing facility - more than 5,000 USWG	1,250.00	162.50	1,412.50
New/modified facility - more than 5,000 USWG	2,500.00	325.00	2,825.00

*Preventable False Alarms	\$ Fee	\$ HST	\$ Total
First two alarms, written warning after 2nd alarm *pending	No charge		
Third alarm *pending	300.00	39.00	339.00
Fourth Alarm *pending	400.00	52.00	452.00
Fifth Alarm *pending	800.00	104.00	904.00

*Preventable False Alarm by-law (2000-122) pending Council enactment

Note: where the Fire Department responds to a property for repeated preventable fire alarm activations or for responses for single residential alarm activations, the above noted fees will be charged accordingly. The alarms will be calculated based on the calendar year commencing January 1st.

Cemetery Fees

Interment Rights (Lot Sales)	Total Fee	HST	Total Charge
Adult Single Lot	2,575.72	334.84	2,910.56
Child/Infant Single Lot - size 4'x5'	1,287.86	167.42	1,455.28
Child/Infant Single Lot - with granite memorial/keepsakes storage	3,500.00	455.00	3,955.00
Cremation Lot - Single lot	538.39	69.99	608.38
Cremation Plot - Four lots	1,787.86	232.42	2,020.28
One Time Care & Maintenance Fee	300.00	39.00	339.00

Interment Rights (Niche Sales)	Total Fee	HST	Total Charge
Niche Level A & B			
Single Niche Stamford Green only	821.86	106.84	928.70
Double Niche	1,903.25	247.42	2,150.67
Triple Niche Stamford Green only	2,725.11	354.26	3,079.37
Niche Level C - G			
Single Niche Stamford Green only	1,038.14	134.96	1,173.10
Double Niche	2,162.78	281.16	2,443.94
Triple Niche Stamford Green only	3,200.91	416.12	3,617.03

Interment Rights (Niche Sales-Estate)	Total Fee	HST	Total Charge
Two Niche Unit (4 Urn Limit)	4,875.00	633.75	5,508.75
Four Niche Unit (8 Urn Limit)	9,750.00	1,267.50	11,017.50

Interment & Inurnment Service Fees	Total Fee	HST	Total Charge
Adult Casket Burial	1,659.32	215.71	1,875.03
Adult Double Depth Casket Burial	2,295.00	298.35	2,593.35
Child/Infant Casket Burial	829.66	107.86	937.52
Cremains Urn Burial	525.02	68.25	593.27
Oversized Urn Burial (Companion & Urn Vaults)	787.55	102.38	889.93
Cremains - SCATTERING - REMEMBRANCE GARDENS	268.03	34.84	302.87
Cremains - SCATTERING - OTHER	134.01	17.42	151.43
Interment Cancellation - Casket (if not already open)	393.27	51.13	444.40
Interment Cancellation - Urn (if lot/niche already open)	196.64	25.56	222.20

Interment Services (Niche Inurnments)	Total Fee	HST	Total Charge
Single Inurnment	413.50	53.76	467.26
Double Cremain Inurnment*	89.49	11.63	101.12
Dis-Inter Niche Urn	196.64	25.56	222.20

*Adminstration fee for the 2nd inurnment if taking place at the same time as the first and in the same niche.

Cemetery Fees

Dis-Interment & Administrative Service Fees

Dis-Interment Services	Total Fee	HST	Total Charge
Adult Casket Dis-interment only*	2,809.08	365.18	3,174.26
Adult Casket Dis-interment & Re-interment	480.32	62.44	542.76
Cremain Urn Dis-interment Only*	790.65	102.78	893.43
Cremain Urn Dis-interment & Re-Interment	1,339.39	174.12	1,513.51
Infant Casket Dis-interment Only*	1,079.66	140.36	1,220.02
Infant Casket Dis-interment & Re-interment	1,909.32	248.21	2,157.53

*remains are removed from Municipal Cemetery

Interment Surcharges	Total Fee	HST	Total Charge
Late Arrivals - after 3:00 pm Mon-Sat, Sun & Holidays (each 1/2 hour)	124.30	16.16	140.46
Sunday & Holiday Casket Burial - scheduled between 11:00 am & 2:00 pm	944.64	122.80	1,067.44
Sunday & Holiday Cremains Burial - scheduled between 11:00 am & 2:00 pm	472.33	61.40	533.73
Tent Rental (All Interment Services)	149.16	19.39	168.55
Less than 8 working hours casket burial order	298.32	38.78	337.10
Less than 8 working hours cremains burial order	149.16	19.39	168.55

Administration Services	Total Fee	HST	Total Charge
Cemetery Administrative fee	89.49	11.63	101.12
Interment Rights Replacement/Duplicate	44.74	5.82	50.56
Cremains Urn Burial - double (admin fee) *companion urn*	89.49	11.63	101.12
Cemetery Records Search (charge per hour)	44.74	5.82	50.56

Cemetery Fees

Memorial Products & Services

Niche & Memorial Products	Total Fee	HST	Total Charge
Bronze Wreath (Maplegrove) or Frame (Lundy's Lane)	974.87	126.73	1,101.60
Glass - Single Niche - Stamford Green	97.49	12.67	110.16
Glass - Double Niche - Stamford Green	194.97	25.35	220.32
Glass - Triple Niche - Stamford Green	243.00	31.59	274.59
Bronze Plate - Single Niche - Stamford Green	731.15	95.05	826.20
Bronze Plate - Double Niche - Stamford Green	1,462.30	190.10	1,652.40
Bronze Plate - Triple Niche - Stamford Green	2,193.45	285.15	2,478.60
Granite Plate Etching Service	750.00	97.50	847.50
Cremation Keep Sakes - Pendant	104.00	13.52	117.52
Cremation Keep Sakes - Pendant with Fingerprint	159.00	20.67	179.67
Key FOB (extra) Stamford Green	19.49	2.53	22.02

Cemetery & Park Memorial Program	Total Fee	HST	Total Charge
Memorial Tree with name tag	810.00	105.30	915.30
Memorial Bench with plate installed on back of bench	2,700.00	351.00	3,051.00
Memorial Bench with bronze plaque (8" x 10") and stand	3,510.00	456.30	3,966.30

Foundation Fees

Foundation /Marker/Installation Services	Total Fee	HST	Total Charge
Foundation Installation - up to 36"	831.80	108.13	939.93
Foundation Installation - 36" to 48"	956.00	124.28	1,080.28
Foundation Installation - 49" to 60"	1,281.28	166.57	1,447.85
Foundation Installation - 61" to 72"	1,405.48	182.71	1,588.19
Foundation Installation - 73" to 90"	1,588.00	206.44	1,794.44
Veteran Upright Marker Setting	565.16	73.47	638.63
Small Flat Marker Setting under 172 square inches	203.45	26.45	229.90
Large Flat Marker Setting over 172 square inches	357.16	46.43	403.59
Corner Markers Setting (per set of 4)	203.45	26.45	229.90

Prescribed Marker Care & Maintenance Fee	Total Fee	HST	Total Charge
Flat Marker Over 172 square inches	100.00	13.00	113.00

Cemetery Fees

Memorial Products & Services

Notes:

A) Interment/Disinterment Services

- 1) All committal services scheduling is at the approval of the Cemetery Services based on location, weather, staff availability & the number of services requested.
- 2) Monday to Saturday Interment Services (except on Statutory or City Holidays) may be scheduled between 9:00am and 3:00 pm only
- 3) Sunday & statutory holiday interment services may be scheduled between 11:00 am & 2:00 pm. An interment surcharge will apply.
- 4) A "scheduled" funeral late arrival & other interment surcharges will apply as indicated in the Cemetery Fee Schedule - "Interment Surcharges"
- 5) Funeral late arrivals (arriving after the scheduled time) will be subject to an additional fee.
- 6) Funeral Directors are responsible for advising families, in advance, of potential late charges & applicable surcharges.
- 7) Dis-interments may be scheduled from May 1st to November 1st only and at the discretion of the Cemetery Manager or designate.
- 8) The Funeral Director is responsible for scheduling & all related costs for disinterments including:
casket/urn/vault/removal
vault/urn unsealing & resealing
Niagara Regional Health Unit Approval and Attendance
- 9) One time care & maintenance fee is charged per interment (fully body or cremation) that takes place in a lot (grave) that was purchased prior to 1955.

B) Interment Right Sales

- 1) The Interment Rights Holder owns the interment rights to a single lot, plot and/or niche. The Interment Rights Holder must abide by the regulations stipulated in the Cemetery by-law, including the installation of a monument, maintenance of a flowerbed or other memorialization.
- 2) The Interment Rights Holder may transfer, exchange or sell-back a plot, single lot or niche at any time before an interment takes place. If the above Interment Rights have not been used, the purchaser may, in writing to the City within thirty (30) days from the signing of the contract, cancel this contract and receive a full refund. Following thirty (30) days, the purchaser may be eligible for a full refund less the Care & Maintenance Fees.

C) Resale/Transfers

The Rights Holder may resell unused lots/plots/niches to the City of Niagara Falls for a refund of the current Cemetery Fee. Rights Holder may also resell unused lots/plots/niches privately. The City reserves first right of refusal for all resell/sell back of Interment Rights (i.e. lots, plots and niches). All documents pertaining to the original sale must be returned to the Cemetery Office. An administration charge will apply, in accordance with the current Cemetery Fees Schedule.

D) Payment

Interment Rights (lot sales) must be paid in full before any burial and/or memorialization can take place. Payment for a burial service (casket, cremation, niche, scatter) is due the day of the service. Credit card, debit, cheque are the only acceptable methods of payment.

E) Inquiries

All inquiries or concerns should be received in person at the Fairview Cemetery office, on Stanley Ave., Monday through Saturday 8:00 am to 4:00 pm, or by calling (905) 354-4721 Monday through Friday 8:00 am to 4:00 pm. Saturday appointments must be made at least 48 hours in advance. Mark Richardson, Manager of Cemetery Services.

Recreation, Culture & Facilities

Note: Commercial Groups/Community Groups Non-profit:

Prime hours are Monday-Friday 5:00 pm-11:00 pm, Saturday-Sunday 7:00 am to close

Non-prime hours are Monday-Friday 7:00 am - 5:00 pm and 11:00 pm - 12:00 am

Statutory Holidays are charged at prime rates

Summer ice rates are applicable from May 1st through August 31st

Exact dates of opening & closing to be determined each year

Cancellation Fee	\$ Fee	\$ HST	\$ Total
Arenas, playing fields, Older Adult Centre and MacBain Community Centre rentals	20.81	2.71	23.52

Ice/Floor Rentals (Fall/Winter)	\$ Fee	\$ HST	\$ Total
Adult Ice rental - prime time	223.36	29.04	252.40
Adult Ice rental - non-prime time	117.10	15.22	132.32
Youth Ice rental - prime time (resident)	147.34	19.15	166.49
Youth Ice rental - prime time (non-resident)	204.42	26.57	230.99
Youth Ice rental - non prime time	94.02	12.22	106.24
Youth tournament prime time (non-tenant)	169.81	22.08	191.89
Ice Training (non prime time only, 5 skater maximum)	61.64	8.01	69.65
Education rate (all elementary schools)	56.85	7.39	64.24
Floor Rental - adult	73.90	9.61	83.51
Floor Rental - youth	68.39	8.89	77.28
Floor Rental - non-resident	86.12	11.20	97.32

Ice/Floor Rentals (Spring/Summer)	\$ Fee	\$ HST	\$ Total
All users - prime time	216.92	28.20	245.12
All users - non prime time	146.41	19.03	165.44
Tenant Groups - prime time	181.00	23.53	204.53
Tenant Groups - non prime time	120.67	15.69	136.36
Youth tournament (non-tenant) prime time	169.80	22.07	191.87
Education rate (all schools)	58.58	7.62	66.20
Floor rental - adult	76.15	9.90	86.05
Floor rental - youth	70.44	9.16	79.60

Recreation, Culture & Facilities

MacBain Community Centre Room Rental Fees

Rooms for Rent (Regular & Out of Town)	\$ Hourly Rate	\$ HST	\$ Total	\$ Day Rate	\$ HST	\$ Total
Multi-Purpose Room A	26.25	3.41	29.66	131.25	17.06	148.31
Multi-Purpose Room D	63.00	8.19	71.19	315.00	40.95	355.95
Multi-Purpose Room E	63.00	8.19	71.19	315.00	40.95	355.95
Multi-Purpose Room D/E (together)	126.00	16.38	142.38	630.00	81.90	711.90
Multi-Purpose Room F	26.25	3.41	29.66	131.25	17.06	148.31
Community Board Room	26.25	3.41	29.66	131.25	17.06	148.31
Coronation Room	63.00	8.19	71.19	315.00	40.95	355.95
Rooms for Rent (Regular & Out of Town)	\$ Hourly Rate	\$ HST	\$ Total	\$ Day Rate	\$ HST	\$ Total
Multi-Purpose Room A	13.03	1.69	14.72	63.00	8.19	71.19
Multi-Purpose Room D	31.50	4.10	35.60	157.50	20.48	177.98
Multi-Purpose Room E	31.50	4.10	35.60	157.50	20.48	177.98
Multi-Purpose Room D/E (together)	63.00	8.19	71.19	315.00	40.95	355.95
Multi-Purpose Room F	13.03	1.69	14.72	63.00	8.19	71.19
Community Board Room	13.03	1.69	14.72	63.00	8.19	71.19
Coronation Room	31.50	4.10	35.60	157.50	20.48	177.98

MacBain Community Centre - Rental Rates for profit

Rental Fees		\$ Fee/hr	\$ HST	\$ Total
Gymnasium	Youth	65.00	8.45	73.45
	Youth 1/3 gym	32.50	4.23	36.73
	Adult	105.00	13.65	118.65
	Adult 1/3 gym	57.50	7.48	64.98
Day Rate		787.50	102.38	889.88

MacBain Community Centre - Rental Rates not for profit

Rental Fees		\$ Fee/hr	\$ HST	\$ Total
Gymnasium	Youth	32.50	4.23	36.73
	Youth 1/3 gym	16.25	2.11	18.36
	Adult	52.50	6.83	59.33
	Adult 1/3 gym	22.50	2.93	25.43
Squash Courts (per hour)	Youth/Older adult non-prime	10.00	1.30	11.30
	Adult	15.00	1.95	16.95
Walking Track	Exclusive rentals-evenings & weekends	50.00	6.50	56.50
Rental Fees		\$ Fee/hr	\$ HST	\$ Total
Equipment Rental		10.00	1.30	11.30

MacBain Community Centre - DAY PASS

Valid for public swimming and drop in gym times

Program Fees		\$ Fee/hr	\$ HST	\$ Total
Child/Youth/Senior	Per pass	8.85	1.15	10.00
Adult	Per pass	13.27	1.73	15.00
Family	Per pass	22.12	2.88	25.00

Recreation, Culture & Facilities

Indoor Play Structure

Fees		\$ Fee	\$ HST	\$ Total
Hourly NFP Rental		150.00	19.50	169.50
Drop in	per child	6.19	0.81	7.00
Drop in	per family	13.27	1.73	15.00

Birthday Parties

Fees Per Hour		\$ Fee	\$ HST	\$ Total
Room & 1/3 Gym		80.00	10.40	90.40
Room & 1/3 Gym and Play Structure		250.00	32.50	282.50
Room & Play Structure		200.00	26.00	226.00
Birthday Party Cleaning/Damage Deposit		50.00	-	50.00

MacBain Community Centre Storage

Not for profit	\$5/square foot
Profit	\$8/square foot

Recreation, Culture & Facilities

MacBain Community Centre - Older Adults 60 plus

Program Fees	\$ Fee	\$ HST	\$ Total
\$1.50 program drop in (including Tai Chi)	1.33	0.17	1.50
\$2.75 fitness class drop in (including Zumba)	2.43	0.32	2.75
Bingo & lunch - member	4.87	0.63	5.50
Bingo & lunch - non-member	5.75	0.75	6.50
Yoga/Aqua per class	4.87	0.63	5.50
Pickelball - Member	3.54	0.46	4.00
Pickelball - Non- Member	4.42	0.58	5.00
Wellness pass (10 punches)	15.49	2.01	17.50
Assessment & program	22.12	2.88	25.00
\$2.75 fitness pass (10 punches)	22.12	2.88	25.00

MacBain Community Centre - Older Adults 60 plus Memberships

Program Fees	\$ Fee	\$ HST	\$ Total
Six Month Membership - Resident	22.12	2.88	25.00
Six Month Membership - Non-Resident	26.55	3.45	30.00

Recreation, Culture & Facilities

MacBain Community Centre - Indoor Aquatics

Program Fees		\$ Fee	\$ HST	\$ Total
Leisure Swim	Child/Youth	3.54	0.46	4.00
	Adult	4.42	0.58	5.00
	Senior	3.98	0.52	4.50
	Family (2+3)	8.85	1.15	10.00
	Family (2+5)	13.27	1.73	15.00
Six Month Membership	Child	61.95	8.05	70.00
	Adult	119.47	15.53	135.00
	Senior	79.65	10.35	90.00
Fitness Classes	Drop in - Adult	6.19	0.81	7.00
	Drop in - Older Adults 60+	4.42	0.58	5.00
Pool Rental (per hour)	Both pools 1-30 people	180.00	23.40	203.40
	Both pools 31-100 people	240.00	31.20	271.20
	with Slide (additional)	60.00	7.80	67.80
Lane Rental (per hour)	1-10 people/hour	20.00	2.60	22.60
Birthday Party	Pool & room	150.00	19.50	169.50
	Pool & gym	200.00	26.00	226.00

Swimming Lessons - Indoor		\$ Fee	\$ HST	\$ Total
30 minutes		75.00	N/A	75.00
45 minutes		93.80	N/A	93.80
60 minutes		112.50	N/A	112.50
Adult Lessons		141.59	18.41	160.00
Private		250.00	N/A	250.00

Swimming Lessons - Outdoor (5 lessons)		\$ Fee	\$ HST	\$ Total
30 minutes		30.00	N/A	30.00
45 minutes		37.50	N/A	37.50
60 minutes		75.00	N/A	75.00
Private		125.00	N/A	125.00

Adult Daily Swim - Outdoor Pools		\$ Fee	\$ HST	\$ Total
Senior Unlimited Pass - outdoor only		26.55	3.45	30.00
Adult Unlimited Pass - outdoor only		39.82	5.18	45.00

Recreation, Culture & Facilities

Gale Centre/Chippawa Room Rental Fees

Memorial Room	\$ Hourly Rate	\$ HST	\$ Total	\$ Day Rate	\$ HST	\$ Total
Not for profit Community Group	50.00	6.50	56.50	200.00	26.00	226.00
For profit Commercial Use	100.00	13.00	113.00	400.00	52.00	452.00
Birthday Parties - per booking	75.00	9.75	84.75	N/A	N/A	N/A

Boardrooms	\$ Hourly Rate	\$ HST	\$ Total	\$ Day Rate	\$ HST	\$ Total
Not for profit Community Group	N/A	N/A	N/A	N/A	N/A	N/A
For profit Commercial Use	25.00	3.25	28.25	125.00	16.25	141.25

Chippawa Community Room	\$ Hourly Rate	\$ HST	\$ Total	\$ Day Rate	\$ HST	\$ Total
Per Booking	75.00	9.75	84.75	N/A	N/A	N/A

Note: per day is for an 8 hour period. Special provisions for tournaments can be made through contract rental. The Special Event rental rates are for the basic use and services of the facility only. Additional charges will be added for staff, equipment rental and any other facility requirements that are requested. Organizations serving alcoholic beverages must comply with the City's Alcohol Risk Management Policy.

Public Skating	\$ Fee	\$ HST	\$ Total
Adult (16 years and over)	3.32	0.43	3.75
Child/Student (15 years and under)	2.65	0.34	2.99
Family Pass (2 adults, 3 children)	8.85	1.15	10.00
Seniors (60 years & over)	2.65	0.34	2.99

Recreation, Culture & Facilities

Playing Fields

Multi-Purposes Articial Turf Field	\$ Fee	\$ HST	\$ Total
Residential minor/youth sport organization	83.29	10.83	94.12
Non-residential minor/youth sport organization	103.26	13.42	116.68
Resident Adult not-for-profit, sport organization	120.28	15.64	135.92
Non-resident Adult not-for-profit, sport organization	155.03	20.15	175.18
Commercial, private clubs or for profit	189.77	24.67	214.44

Playing Fields	\$ Fee	\$ HST	\$ Total
Youth per participant, includes practices, games & tournaments	9.78	1.27	11.05
Adult per team, includes practices, games (tournaments not included)	198.73	25.83	224.56
Track - exclusive use (Oakes Park) per day	24.71	3.21	27.92

Per Hour Options

A Category Playing Fields	\$ Fee	\$ HST	\$ Total
Resident youth	8.16	1.06	9.22
Non-resident youth	18.70	2.43	21.13
Resident adult	16.32	2.12	18.44
Non-resident adult	40.16	5.22	45.38
Commercial	52.10	6.77	58.87

B Category Playing Fields	\$ Fee	\$ HST	\$ Total
Resident youth	6.96	0.90	7.86
Non-resident youth	16.32	2.12	18.44
Resident adult	13.94	1.81	15.75
Non-resident adult	28.28	3.68	31.96
Commercial	40.16	5.22	45.38

C Category Playing Fields	\$ Fee	\$ HST	\$ Total
Resident youth	no charge	no charge	no charge
Non-resident youth	9.74	1.27	11.01
Resident adult	10.34	1.34	11.68

Tournament Day Rate (day=10 hours/field)	\$ Fee	\$ HST	\$ Total
Resident youth	36.25	4.71	40.96
Non-resident youth	101.98	13.26	115.24
Resident adult	43.67	5.68	49.35
Non-resident adult	209.72	27.26	236.98
Commercial	419.43	54.53	473.96

Lighting	\$ Fee	\$ HST	\$ Total
Lighting - one hour	20.37	2.65	23.02
Lighting - two hours	33.96	4.41	38.37
Lighting - per four hour block	67.90	8.83	76.73
Lighting (youth per evening)	32.77	4.26	37.03

Recreation, Culture & Facilities

Museum Fee Schedule

Niagara Falls History Museum Attendance	\$ Fee	\$ HST	\$ Total
Adults (20+)	5.31	0.69	6.00
Students (6-19 years old or with valid ID)	4.42	0.57	4.99
5 years old and under	no charge	no charge	no charge
Family (up to 5 people - maximum 3 adults)	17.70	2.30	20.00
Virtual Tour Group	66.37	8.63	75.00
Virtual School Educational Tour	44.25	5.75	50.00
Customized Virtual School Educational Tour	66.37	8.63	75.00

Battle Ground Hotel Museum & Willoughby Historical Museum	\$ Fee	\$ HST	\$ Total
Admission by donation	no charge	no charge	no charge

Educational Programs (minimum 15 participants)	\$ Fee	\$ HST	\$ Total
School Program (approx. 90 minutes)/student	5.31	0.69	6.00
School - self guided tour/student	2.65	0.34	2.99
45 minute museum or Battlefield experience (school)/student	3.54	0.46	4.00
45 minute museum or Battlefield experience (group)/person	5.31	0.69	6.00
90 minute museum or Battlefield experience (school)/student	4.42	0.57	4.99
90 minute museum or Battlefield experience (group)/person	7.96	1.03	8.99
Additional Tour of Battle Ground Hotel/person	2.65	0.34	2.99
Full day Educational Outreach	221.24	28.76	250.00
Half day Educational Outreach	132.74	17.26	150.00
Full day School Program	13.27	1.73	15.00
Half day School Program	8.85	1.15	10.00

Photographic Reproductions	\$ Fee	\$ HST	\$ Total
Digital Image	17.70	2.30	20.00
Photocopy (black & white)	0.17	0.02	0.19

Membership	\$ Fee	\$ HST	\$ Total
Individual membership/year	22.12	2.88	25.00
Family membership/year	35.40	4.60	40.00

Other	\$ Fee	\$ HST	\$ Total
Research request/first hour	No charge	No charge	No charge
Research request - additional research/hour	44.25	5.75	50.00

Recreation, Culture & Facilities

Museum Fee Schedule

Rentals	\$ Fee	\$ HST	\$ Total
Sherman Zavitz Theatre/hour	50.00	6.50	56.50
Sherman Zavitz Theatre/day	100.00	13.00	113.00
Niagara Falls Hydro Corporation Courtyard/hour	50.00	6.50	56.50
Niagara Falls Hydro Corporation Courtyard/day	100.00	13.00	113.00
Galleries/hour (only between 5-9 pm on Tues, Wed, Fri, Sat)	123.89	16.11	140.00
Galleries/hour after operating hours	100.00	13.00	113.00

Community Maker Rentals	\$ Fee	\$ HST	\$ Total
Sherman Zavitz Theatre/hour	30.00	3.90	33.90
Sherman Zavitz Theatre/day	80.00	10.40	90.40
Niagara Falls Hydro Corporation Courtyard/hour	30.00	3.90	33.90
Niagara Falls Hydro Corporation Courtyard/day	75.00	9.75	84.75
Galleries/hour (only between 5-9 pm on Tues, Wed, Fri, Sat)	30.00	3.90	33.90
Galleries/hour after operating hours	75.00	9.75	84.75

Community Makers are Niagara Regional Not-for-Profit organizations or Niagara Regional based artists putting on an event that is artistic in nature (Performance Art, Workshop, Presentation, etc.). This does not include trade shows or retail events unless artistic in nature. Public must be invited.

Minimum of 2 hour rentals in the Museum

Recreation, Culture & Facilities

Niagara Falls Exchange

Artist Studio Membership Rates & Other Fees	\$ Fee	\$ HST	\$ Total
Monthly 10 x 10	110.62	14.38	125.00
Monthly 10 x 10 with storage	154.87	20.13	175.00
Six months 10 x 10	575.22	74.78	650.00
Six months 10 x 10 with storage	796.46	103.54	900.00
Annual 10 x 10	884.96	115.04	1,000.00
Annual 10 x 10 with storage	1,327.43	172.57	1,500.00
Annual 20 x 10	1,769.91	230.09	2,000.00
Annual Hotdesk	530.97	69.03	600.00
Annual Hotdesk with storage	973.45	126.55	1,100.00
Cost to replace lost access key	44.25	5.75	50.00

Woodworking Shop Membership Rates & Other Fees	\$ Fee	\$ HST	\$ Total
Daily	20.00	2.60	22.60
Monthly	75.00	9.75	84.75
Six Months	420.00	54.60	474.60
Six Months with storage	670.00	87.10	757.10
Annual	780.00	101.40	881.40
Annual with storage	1,280.00	166.40	1,446.40

Farmers' Market @ The Exchange - Saturdays Summer/Fall (June-November)	\$ Fee	\$ HST	\$ Total
Indoor Market Hall	398.23	51.77	450.00
Outdoor w/electricity	398.23	51.77	450.00
Outdoor wo/electricity	353.98	46.02	400.00

Vendors attending 2 days/week will receive 25% discount

Farmers' Market @ The Exchange - Wednesdays Summer/Fall	\$ Fee	\$ HST	\$ Total
Indoor Market Hall	265.49	34.51	300.00
Outdoor w/electricity	265.49	34.51	300.00
Outdoor wo/electricity	221.24	28.76	250.00

Vendors attending 2 days/week will receive 25% discount

Farmers' Market @ The Exchange - Saturdays Winter/Spring (December-May)	\$ Fee	\$ HST	\$ Total
Indoor Market Hall	265.49	34.51	300.00
Outdoor w/electricity	88.50	11.51	100.01
Outdoor wo/electricity	66.37	8.63	75.00

Farmers' Market @ The Exchange - Wednesdays Winter/Spring (December-May)	\$ Fee	\$ HST	\$ Total
Indoor Market Hall	132.74	17.26	150.00
Outdoor w/electricity	66.37	8.63	75.00
Outdoor wo/electricity	44.25	5.75	50.00

***Winter Wednesday markets are unconfirmed at this time. Vendors attending 2 days/week will receive a 25% discount**

Recreation, Culture & Facilities

Niagara Falls Exchange

Rentals	\$ Fee	\$ HST	\$ Total
Market Hall/hour	75.00	9.75	84.75
Market Hall/day after operating hours	125.00	16.25	141.25
Wilma Morrison Courtyard/hour	50.00	6.50	56.50
Wilma Morrison Courtyard/hour after operating hours	75.00	9.75	84.75
Historic Drummondville Square/hour	50.00	6.50	56.50
Historic Drummondville Square/hour after operating hours	75.00	9.75	84.75
Parking Lot/hour	100.00	13.00	113.00
Parking Lot/hour after operating hours	150.00	19.50	169.50
Indoor stage rental (with minimum 3 hour rental)	135.00	17.55	152.55
Community Makers Rentals	\$ Fee	\$ HST	\$ Total
Market Hall/hour	50.00	6.50	56.50
Market Hall/hour after operating hours	100.00	13.00	113.00
Wilma Morrison Courtyard/hour	30.00	3.90	33.90
Wilma Morrison Courtyard/hour after operating hours	50.00	6.50	56.50
Historic Drummondville Square/hour	30.00	3.90	33.90
Historic Drummondville Square/hour after operating hours	50.00	6.50	56.50
Artista Gallery	12.50	1.63	14.13
Parking Lot/hour	75.00	9.75	84.75
Parking Lot/hour after operating hours	125.00	16.25	141.25
Indoor stage rental (with minimum 3 hour rental)	135.00	17.55	152.55

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Minimum of three (3) hour rentals of the Market Hall