

# ROAD OCCUPANCY PERMIT

## INSURANCE FORM INSTRUCTIONS

Certificate of Insurance – Contractor as it relates to the provisions of the Niagara Peninsula Standard Contract Document

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1.	<b>Insured Name &amp; Address / Telephone Number / Fax Number</b> <ul style="list-style-type: none"><li>• Contractor's corporate name, address, telephone number and fax number</li></ul>
2.	<b>Location and nature of operation</b> <ul style="list-style-type: none"><li>• Insert address and work to be done</li></ul>
3.	<b>Section 1, 2 and 3 – Policy Dates – Expiry / Limits of Liability / Amounts</b> <ul style="list-style-type: none"><li>• Track expiry date and obtain a current Certificate if same expires prior to project completion</li><li>• \$5,000,000 to be shown in Section 1 – Primary – line 1 – Inclusive. If less than \$5,000,000 is shown, then the amount shown must be added to Section 2 – Excess / Umbrella for a total of \$5,000,000</li><li>• Section 3 – Automobile Liability – City standard is 2,000,000. If less than \$2,000,000 is shown, then the amount shown must be added to Section 2 – Excess / Umbrella for a total of \$2,000,000</li></ul>
4.	<b>Section 4 – Additional Insured as required by contract</b> <ul style="list-style-type: none"><li>• Corporate names of additional insureds, if applicable</li></ul>
5.	<b>Section 5 – Provisions / Amendments / Endorsements</b> <ul style="list-style-type: none"><li>• Item A may be deleted in full or in part, as applicable</li></ul>
6	<b>Insurance Company Particulars</b> <ul style="list-style-type: none"><li>• To be completed if full and executed by the authorized representative of the insurance company or broker</li></ul>