



# City of Niagara Falls POSITION VACANCY

*Proud to be recognized as one of Hamilton-Niagara's Top Employers for 2025!*

*The City of Niagara Falls is a dynamic and internationally renowned city with a prosperous business community and economic foundation anchored by tourism, manufacturing, retail and knowledge-based sectors. Located at one of the natural wonders of the world and in the heart of North America's most affluent consumer markets, we are linked to the world by extensive road, rail, air, water and telecommunication networks. With over 14 million visitors a year and a growing resident population of over 95,000, we invite you to discover why Niagara Falls is a premier place to live, work, and play.*

Position:	<b>Landscape Architecture Student</b>
Type of Vacancy:	Student Non Union 4 Month Placement - May to August 2025
Work Schedule:	<b>35-hour work week</b> Monday to Friday (8:30 am to 4:30 pm)
Work Location:	Niagara Falls City Hall, 4310 Queen Street, Niagara Falls, ON.
Hourly Rate:	\$19.89 per hour + 4% vacation pay Individuals have the opportunity to join the OMERS pension plan
Closing Date:	<b>March 19, 2025 at 4:00 pm</b>

The City of Niagara Falls Landscape Services Section requires a Landscape Architecture Student to assist with Park, Streetscape and Natural Area projects. This position will expose the successful applicant to the practice of municipal landscape architecture. Work opportunities will include hands-on experience with municipal processes and contributing to real projects.

### **Responsibilities:**

- Assist with the production of conceptual and construction drawings.
- Assist with reports, cost estimates, and construction specifications.
- Stakeholder notification delivery, record keeping (printing, scanning, filing, etc.)
- Attend and document construction site visits, site meetings and site inspections.
- Assist with public engagement and public presentations.
- Complete information requests for external stakeholders or municipal staff in various departments.
- Park asset inspection and data collection.
- Undertake various research projects to inform project design and decision-making.

### **Requirements:**

- You must be returning as a full-time post-secondary student in September 2025.
- Ability to draw manually.
- Experience using AutoCAD, Microsoft Office and Adobe Creative Cloud are assets.
- Must possess a valid class 'G' driver's licence.
- Must be highly organized and detail-oriented with strong communication skills.
- Ability to follow simple written and oral instructions and work with minimal supervision alone or as part of a team.

**To Apply:**

Submit your cover letter and resume at [www.niagarafalls.ca/jobs](http://www.niagarafalls.ca/jobs)

Applications must be submitted online and will be accepted until 4:00 p.m. on March 19, 2025.

*The City of Niagara Falls is an equal opportunity employer committed to inclusive, barrier-free recruitment and selection processes and work environments. Upon request, the City will accommodate the accessibility needs of applicants under the Ontario Human Rights Code and Accessibility for Ontarians with Disabilities Act (AODA) throughout all stages of the recruitment, selection, and interview process. Personal information is collected under the authority of The Municipal Act and will only be used to determine suitability for this position.*

*We thank all applicants for their interest, but only those advancing through the selection process will be contacted by email.*