



City of Niagara Falls POSITION VACANCY

Proud to be recognized as one of Hamilton-Niagara's Top Employers for 2025!

Call Number:	2025-10
Position:	Camp Counsellor
Type of Vacancy:	Non Union Summer Student June to August 2025
Work Schedule:	8:00 am to 5:00 pm weekdays with possible weekend shifts 40 hours per week
Hourly Rate:	\$20.93 per hour + 4% vacation pay Individuals have the opportunity to join the OMERS pension plan
Posting Date:	February 14, 2025
Closing Date:	March 7, 2025 at 4:00 p.m.

Reporting to the Head Camp Counsellor, the Camp Counsellors are responsible for providing and assisting Head Counsellors in the planning and delivering of a high-quality program that fosters healthy child development; managing their own camp groups independently or collaboratively; ensuring a safe and positive day camp environment for all in accordance with the policies and procedures outlined by the City of Niagara Falls and the Ministry of Health.

Responsibilities:

- Maintain daily communication with the Head Counsellor and Camp Coordinator and the recreation coordinator as necessary.
- Instruct a wide variety of games, arts, drama, crafts, songs, passive activities, and outdoor environmental activities.
- Communicate information and events with parents and caregivers.
- Attend meetings and training sessions, as necessary.
- Adhere to all applicable City of Niagara Falls policies and procedures.
- Maintain a safe, but fun, atmosphere for all campers.
- Ensure that the needs for each camper in your care are being met on a daily basis.
- Ensure that all records and reports are prepared and maintained (e.g. supply requisitions, safety checks, incident / accident forms, discipline forms, etc.).
- Inform the Head Counsellor if there is any suspicion of child abuse or neglect.
- Open and secure any buildings that are used for the program.
- Report all equipment or facility repair needs to the Head Counsellor.
- Assist in the cleaning and maintenance of the facility and equipment.
- Assist with facilitating the swim test and participate actively and monitor campers in the pool and splash pad areas.
- Perform First Aid as needed and contact EMS, if necessary
- Perform other duties as assigned.

Requirements:

- Experience working or volunteering with children
- Current (within three years) Standard First Aid
- Current (within three years) CPR level C / AED
- Vulnerable Sector Police Clearance
- High Five's Principles of Healthy Child Development
- Enrolled in full-time post-secondary studies for the semester preceding the upcoming summer and returning to full-time post-secondary studies in the following September (proof of enrolment required)

To Apply:

Submit your cover letter and resume at www.niagarafalls.ca/jobs

Applications must be submitted online and will be accepted until 4:00 p.m. on **March 7, 2025**.

The City of Niagara Falls is dedicated in creating an accessible and inclusive organization and fostering a workplace culture which reflects the diverse nature of the residents we serve. In accordance with the Accessibility of Ontarians with Disabilities Act (AODA), the City will accommodate the individual needs of candidates with disabilities throughout the recruitment process. Please feel free to contact us at HRDepartment@niagarafalls.ca or 905-356-7521. Personal information is collected under the authority of The Municipal Act and will only be used to determine suitability for this position.

We thank all applicants for their interest, but only those advancing through the selection process will be contacted