



## POSITION VACANCY

<b>Call Number:</b>	<b>2023-16</b>
<b>Position:</b>	<b>Summer Aquatic Assistant</b>
<b>Type of Vacancy:</b>	Temporary Part-Time Student – Non Union
<b>Work Schedule (hours &amp; days):</b>	30-35 hours per week Hours varied, include evenings and weekends June to September 2023
<b>Hourly Rate:</b>	\$24.48 per hour
<b>Posting Date:</b>	January 25, 2023
<b>Closing Date:</b>	<b>February 17, 2023 at 4:00 pm</b>

### HIRING FOR 2023 – Summer Aquatics Program

To be eligible to apply for the following aquatic summer student position you must be at least 18 years of age and must provide proof you are returning to school full-time in the fall.

#### **POSITION DESCRIPTION:**

Assist in the implementation of safe, enjoyable and diversified aquatic programs as established by the Recreation and Culture Department. To maintain ongoing communication, promote teamwork within the supervisory team and within the staff.

#### **ACCOUNTABILITIES:**

- Ensure that the emergency procedures for the municipal swimming pools are current, and that all staff are trained to follow the emergency procedures.
- Ensure that all emergency equipment at the municipal outdoor pools is in good repair, and maintain the cleanliness and order of all outdoor pools. The Aquatic Assistant must be aware of all changes to provincial and regional regulations and implement them as required at municipal swimming pools.
- The Aquatic Assistant must ensure that the first aid supplies and office supplies at the pools are sufficient to meet regulations and needs at the pools, and replenish as required.
- Ensure forms, documents and records and all necessary paperwork are filled out for each shift correctly.
- Carries out Lifeguard and Instructor duties as required.
- Assist the Aquatic Supervisor/Manager with performance appraisals of the Lifeguards.
- Creates applicable promotional material, including a monthly activities calendar to promote events and activities.
- Maintains and tracks Lifeguard certifications and recertification.

### **CONDITIONS OF EMPLOYMENT:**

- An appointment to the position is conditional on receiving an acceptable Police Vulnerable Sector Check. Successful candidates will be eligible for reimbursement for the cost of the Police Vulnerable Sector Check after successfully completing the probationary period.

### **REQUIREMENTS & EXPERIENCE:**

- Minimum one (1) year aquatic and/or supervisory experience.
- Current National Lifeguard Service (NLS) (Pool Option).
- Current Swim LSS Swim Instructors.
- Current Standard First Aid and CPR “C”.
- Recommended previous supervisory experience.
- Valid Class “G” Drivers Licence.
- Computer skills for communication and scheduling.
- Use of a reliable vehicle for work would be an asset.
- Available to work June to Labour Day.

### **TO APPLY:**

Submit your cover letter and resume at [www.niagarafalls.ca/jobs](http://www.niagarafalls.ca/jobs)

Applications must be submitted online and will be accepted until 4:00 p.m. on **Friday, February 17, 2023**.

*The City of Niagara Falls is an equal opportunity employer committed to inclusive, barrier-free recruitment and selection processes and work environments. Upon request, the City will accommodate the accessibility needs of applicants under the Ontario Human Rights Code and Accessibility for Ontarians with Disabilities Act (AODA) throughout all stages of the recruitment, selection, and interview process. Personal information is collected under the authority of The Municipal Act and will only be used to determine suitability for this position.*

*We thank all applicants for their interest, but only those advancing through the selection process will be contacted.*