

	Department	Finance	Division	Finance
	Subject	Collection of Water and Sewer Arrears from Condominiums Policy	Policy #	700.29
	Issue Date	April 30, 2019	Revision Date	
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Purpose

This policy outlines a procedure for transferring outstanding water arrears on condominium utility accounts where there is one large meter and multiple individual tax accounts.

Procedure

Condominium properties are comprised of many individual assessed units each with their own assessed owner. In some cases water supplied to the condominium property is measured by a single bulk water meter that records water consumption for the entire property. This type of billing poses a challenge when an account remains outstanding as there is not one single roll number to transfer the arrears too.

When a water account remains outstanding for a single bulk water meter at a condominium corporation the arrears will be transferred proportionately to each individual roll number based on the percentage of the current value assessment over the total assessment of all the properties. This will be completed three times per year per the billing schedule. A fee associated with the water transfer will be applied to each tax roll per Schedule A of the water rate by-law, as amended.

Submitted by	Director	Tiffany Clark	Date	April 30, 2019
Recommended by	CAO	Ken Todd	Date	April 30, 2019
<input checked="" type="checkbox"/> Approved by Council	Report#	Bylaw#	Date	April 30, 2019
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