

MONTHLY PRE-AUTHORIZED DEBIT (PAD) FOR MUNICIPAL PROPERTY TAX PAYMENTS

BENEFITS

Payments automatically deducted from your account on the 16TH DAY of each month. (this is the only date available for deductions)

No cheques to write, No due dates to remember, No line-ups, No late fees. Payments always on time — 12 monthly payments per year.

WHO'S ELIGIBLE

All Niagara Falls taxpayers (both residential and commercial) whose taxes are paid in full. The plan may be cancelled at the account holders request in writing by the 10th day of the month; however any outstanding taxes become automatically due and subject to penalty and interest charges.

HOW THE PLAN WORKS

Applicants will be notified in writing of the monthly payment amount to be deducted from their bank account on the 16th day of each month (if the 16th falls on a weekend, payment will be deducted the following Monday). You will receive a copy of the Final Tax Bill in June indicating the total annual taxes and any revision to the payment amount to ensure full payment of taxes by December. Please keep the Final June bill for income tax purposes.

Returned payments (NSF etc.) will be subject to a \$40.00 charge as well as penalty and interest charges. Failure to replace a returned payment by the end of the month in which it was returned will result in AUTOMATIC cancellation from the monthly Pre-Authorized Debit Plan.

HOW TO APPLY

- 1) Complete The Attached Application Form.
- 2) Attach A Cheque Marked "Void" For Your Bank Account.
- 3) Forward Your Application And Voided Cheque To:
City Of Niagara Falls - Finance Department
MacBain Centre
7150 Montrose RD
Niagara Falls ON L2H 3N3
Attn: Anna D'Amico
Phone: 905-356-7521 x 4309
Email: adamico@niagarafalls.ca

Applications can be mailed, emailed to adamico@niagarafalls.ca or dropped off at City Hall or MacBain Centre. Questions can also be directed to the above phone number or email address.



APPLICATION FOR MONTHLY PRE-AUTHORIZED DEBIT (PAD) FOR MUNICIPAL PROPERTY TAXES

"I/We have read and understand the Pre-Authorized Payment Plan and authorize my/our bank to draw and issue monthly payments payable to the City of Niagara Falls for payment of municipal property taxes. "I/We have certain recourse rights if any debit does not comply with this agreement. For example, I/We have the right to receive reimbursement for any debit that is not authorized or is not consistent with this PAD agreement. To obtain more information on my/our recourse rights, I/We may contact my/our financial institution or visit www.cdnpay.ca"

Homeowner/Company Information _____ Date _____

Signature _____ Name _____
(Please Print)

Signature _____ Name _____
(if applicable a joint account and two signatures are required on cheques) (Please Print)

Phone # _____ Cell # _____

E-mail _____

These Payments are for: Personal Business

Property Information

Tax Roll Number 2725 _____

Homeowners Name _____

Property Address _____
(Street #/Name and Postal Code Required)

Mailing Address (if different) _____
(Street #/Name and Postal Code Required)

PLEASE REMEMBER TO INCLUDE A VOID CHEQUE OR BANKING INFO SHEET

****Banking information changes must be received on or before the 10th of the month****

To be completed by Tax Department Only:

Start Date: _____ Monthly Amount: _____ Assessed Value: _____

Processed Date: _____