



Niagara Falls Mother Earth Day- 2024 VENDOR APPLICATION

Application deadline is Friday, April 12, 2024 for vendors.
VENDOR SPACE TO OPERATE FROM 10:00am to 3:00pm

Please note that this is an application only. Selected vendors will receive confirmation from our office after application review.

Date: _____

Applicant Information

Name of Applicant: _____ Business Name: _____
Daytime Phone: _____ Email: _____
Mailing Address: _____
City/Town: _____ Province: _____ Postal Code: _____

Optional: The Mother Earth Day Planning team would like to share your information online. Please provide the following if you wish to be included in any social media posts.

Website: _____ Facebook: _____
Twitter: _____ Instagram: _____

Biography

Please provide us with a brief biography of your business and/or description of your work. Please note this may be used on our website and social media pages and may be edited for length.

Vending Information

Vendor Category: Check all that apply: ✓

- Eco Products/Services ☐
- Trees/Plants/Flowers ☐
- Wellness Living ☐
- Sponsor ☐
- Educational only ☐
- Food & Beverage ☐
- Other ☐

Please Specify if Other _____

List of all Vending/Display Items:



Vendor Event Cost

All vendor purchases are to be completed online through the City's Activenet system. You will need to create an account to make your purchase at <https://niagarafalls.ca/living/community-facilities/macbain-centre/create-an-activenet-account.aspx> Click "Activities" to purchase.

- ☐ 1 block purchase (12ft x 12ft setup area) \$34.50 (includes HST)
- ☐ 2 block purchase (12ft x 24ft setup area) \$69.00 (includes HST)

Setup Description

The vending area is limited in space and has power sources limited 110 voltage inputs. **Vendors are responsible for providing their own tent (with secured pegs or weights), tables, chairs and power sources above 110 voltage.** If using a generator, the noise decibel rating is not to be greater than 60.

Space will be allocated on a first-come, first-serve basis according to size and power requirements. Once your application is confirmed for participation, a map describing your location and particulars to setup at the event will be sent to you via email. For further questions, please email jguarasci@niagarafalls.ca or call 905-356-7521 ext.3341.

Please check one box per line:

- Space size: ☐ 12ft. x 12ft. ☐ 12ft. x 24ft.
- Power source: ☐ No power ☐ one 110 plug

Note: A 110 plug consists of a 110 volt/15 amp standard NEMA 5-15 outlet. If a 110 volt/20 amp outlets is required, please call the Event Coordinators directly to see if there is availability. If utilizing power bars, they must be inspected by event staff and approved prior to installation at the event. Vendors are responsible for their own extension cords and floor runners.

Certificate of Insurance

All Vendors are covered under a blanket event insurance policy purchased by the City of Niagara Falls for \$5,000,000 liability coverage. If you require more information on this coverage, please email Jeff Guarasci at jguarasci@niagarafalls.ca

Terms and Conditions

Please note: In order to be considered as a 2024 Mother Earth Day vendor, your application must be confirmed by the completion and delivery of this form to the City of Niagara Falls (address indicated below) no later than April 12, 2024 by 4:00 p.m. The information provided on this form is used to process vendor information with the Mother Earth Day event, including collection of vendor details, notification of upcoming events, and to otherwise contact vendors as required, as well as for use in City of Niagara Falls publications/material, including marketing and promotional materials, and City of Niagara Falls website concerning the event. Vending opportunities are limited due to space allocation and resources for support. Not all vendor applications will be accepted.

Questions can be directed to:

Jeff Guarasci, 7150 Montrose Road, Niagara Falls Ontario, L2H 3M3, jguarasci@niagarafalls.ca or 905-356-7521 ext.3341.

Space Restrictions: All installations constructed by the vendor must fit within an area assigned, leave a 2 foot boundary around the installation, and shall be subject to approval of the event staff. Vendors will supply all items needed to construct and operate their area (tents, tables, chairs, generators, signage etc.), unless otherwise specified to event staff.

Space Assignment: Space will be randomly assigned to participants taking into consideration vending size and electrical requirements. All vendors will be on a first-come, first-serve basis. The event staff cannot guarantee space location.

Non-Transfer of Space: Vendors may not transfer or sublet their space or any part thereof to permit the same to be used by any other person without the prior written consent of the event staff.

Certificate of Insurance: All Vendors are covered under a blanket event insurance policy purchased by the City of Niagara Falls for \$5,000,000 liability coverage. If you require more information on this coverage, please email Jeff Guarasci at jguarasci@niagarafalls.ca

Fire Regulation: Any coverings must be fire retardant and meet local fire department rules and regulations. It is the sole responsibility of each vendor to know and meet these rules. All vendors must comply with fire regulations or they will not be permitted to operate at the event.

Liability: The event will not be responsible for any products or/or services sold or offered by the Vendor. The event will not assume responsibility for losses or injuries to property or person, which might be incurred from pilfering, water damages, accidents, acts of nature, or any other causes.

Indemnification: Each vendor indemnifies the City of Niagara Falls and the Stamford Centre Volunteer Firemen's Association (SCVFA), it's staff, volunteers from any litigation resulting from any loss or damage that they may incur to them.

Damages: Each individual vendor is financially responsible for any damages they cause during the set-up, operation, tear down and removal of their booths. City of Niagara Falls and SCVFA Staff and Volunteers shall not be liable for any loss of or damage to property belonging to the vendors.

Event: City of Niagara Falls acts as an event host and are not responsible for vendor sales volume. Attendance volumes are unknown, nor can we control where attendees spend their time.

Exclusivity: Please note we reserve the right to admit other vendors with similar products.

Hours of Operation: All vendors must remain open during set hours and must be on time for set-up. Vehicles are not permitted on the event grounds during operating hours for the safety of the attendees. Hours of operation are 10:00 a.m. to 3:00 p.m.

Completion of Reservation Agreement Form: The Vendors registrations form must be completed in full. Application for space and its acceptance constitutes a contract to use the space assigned. Each vendor acknowledges agreement to these rules and regulations upon submission of this application.

I have read and understand the terms and conditions. I also I hereby state that all information in this application is true, accurate and complete. I acknowledge that this application does not guarantee that I will be assigned a vendor stall.

Name: _____ Signature: _____

FOR OFFICE USE ONLY	
Date Received:	
Received By:	
Vendor Start Date:	
Assigned Stall #:	

Please complete and either email a copy to jguarasci@niagarafalls.ca or bring in person to the MacBain Community Centre, located at 7150 Montrose Road, Niagara Falls, ON L2H 3M3. For questions, please call Recreation and Culture at 905-356-7521 ext.3341.