



New Construction and Additions		
Group A – Assembly Occupancies		Permit Fee per m²
School, Church, Restaurant over 30 Seats, Library, Theatre, Educational or Recreational Facility and occupancies of a similar nature		\$18.59
Casino		\$30.15
Group B – Institutional Occupancies		Permit Fee per m²
Hospital, Nursing Home, reformatory, Prison and occupancies of similar nature		\$18.59
Group C – Residential Occupancies		Permit Fee per m²
Single Detached, Semi-Detached, Duplex Dwellings		\$12.09
Triplex, Fourplex, Townhouse Dwellings		\$11.48
Additional fee for Finishing Basement		\$3.53
Apartment Building		\$11.25
Hotel / Motel / Bed & Breakfast		\$18.59
Private Outdoor Swimming Pool (Regulated by Swimming Pool By-law 2014-58)		Seasonal Above Ground \$75.00 In Ground \$150.00 In Ground \$200.00
Group D – Business and Personal Service Occupancies		Permit Fee per m²
Office or Medical Building, Financial Institution and occupancies of a similar nature		Finished Architectural Shell \$18.59 Shell \$14.87
Group E – Mercantile Occupancies		Permit Fee per m²
Low Rise Retail Store, Strip Plaza, Small Restaurant of 30 seats or less, and occupancies of a similar nature		Finished Architectural Shell \$15.13 Shell \$12.11
Group F – Industrial Occupancies		Permit Fee per m²
Factory, Plant, Warehouse, Industrial Building, Licenced Marijuana Grow Operations and occupancies of a similar nature		\$7.36
Offices in Industrial Building		\$13.85
Parking Garage		\$5.29
Service Station, Car Wash		\$12.62
Accessory Structures to Group C – Residential Occupancies		Permit Fee per m²
Attached Garage / Carport		\$9.45
Other Accessory Buildings (detached garage / Carport, shed)		\$3.89
Covered Deck / Porch		\$3.44
Uncovered Deck / Porch		\$150 flat fee
Sunroom / Solarium		\$9.45
Special Categories / Designated Structures		Permit Fee per m²
Agricultural Building (barn, greenhouse)		\$3.72
Air Supported Structure, Tent, Temporary Fabric Structure (use aggregate area for multiple tents)		Under 250m ² \$150 flat fee 250m ² or more \$1.39
Conversion of interior of existing building to Casino		\$14.31
Signs		Under 10m ² \$150 flat fee 10m ² or more \$300 flat fee
Trailer (Construction Trailer, sea container)		\$200 flat fee
Relocatable Building / Portable (support structure included)		\$475 flat fee
Unenclosed Public Swimming Pool / Spa (pool or spa only)		\$475 flat fee
Wind Turbine Structure / On Ground Solar Collector		\$350 flat fee
Roof Mounted Solar Panels		\$250 flat fee
Other Designated structure as listed in Division A 1.3.1.1 of the Building Code		\$250 flat fee
Mobile Homes		Permit Fee per m²
CSA Certified Mobile Home (foundation not included)		\$250 flat fee
Uncertified Mobile Home (foundation included)		\$6.43
Mobile Home Foundation		\$1.84

Alterations and Repairs		Permit Fee per m ²				
Class of permit	Permit Fee per m ²	Permit Fee per m ²	Permit Fee per m ²	Permit Fee per m ²	Permit Fee per m ²	Permit Fee per m ²
	Group A	Group B	Group C	Group D	Group E	Group F
Including plumbing AND mechanical	\$11.15	\$11.15	\$7.25	\$11.15	\$9.07	\$4.42
Including plumbing OR mechanical	\$10.23	\$10.23	\$6.65	\$10.23	\$8.32	\$4.05
Excluding plumbing AND mechanical	\$9.30	\$9.30	\$6.05	\$9.30	\$7.57	\$3.69
Foundation ONLY			\$3.03			

General Alterations – All Classifications	Permit Fee
Roof Structure (replace, modify or alter structure)	\$375 flat fee
Installation of drainage layer and weeping tile system	\$200 flat fee
Minor Alteration (not requiring plans)	\$150 flat fee

Demolition	
Class of permit	Permit Fee per m ²
Buildings less than 275m ² in gross floor area	\$150 flat fee
All other demolitions	\$0.30

Miscellaneous Works	
Class of permit	As noted
Underpinning (per linear metre)	\$29.00
Stages (temporary)	\$275 flat fee
Demising Wall / Party Wall Installation	\$150 flat fee
Fireplace / Woodstove	\$150 flat fee
Commercial Kitchen Hood & Fire Suppression System	\$275 flat fee
Fire Alarm System Upgrades / Installations	\$275 flat fee
Sprinkler and / or Standpipe System Upgrades / Installations	\$275 flat fee

Conditional / Partial Permits				
Completed Stage	Building Foundation	Structural Shell	Architectural Shell	Building
% of Complete Building Permit Fee	15%	55%	80%	100%

Related Administrative Fees	Permit Fee
Conditional Permit Agreement (above and beyond permit fee)	\$500
Conditional Permit Deposit (refundable upon issuance of full permit)	10% of construction value (minimum \$5000)

Other Fees		
Administration / Permits	Fee	
Transfer of Permit	\$150	
Moving a Building	\$100	
Deferral of Permit Revocation	\$100	
Building / Property / Zoning Report	\$100	
Compliance Letter	\$200	
Liquor Licence Inspection Report (collect \$160 for the NFFD in addition to the \$150 building fee = \$310)	\$150	
Limiting Distance Agreement (registered on title)	\$1,000	
Change of Use Permit	Under 400m ²	\$150 flat fee
	400m ² or more	\$0.78
	No Const. required	\$75 flat fee
Partial Occupancy Permit of an Unfinished Building	\$150 flat fee	

Inspection / Plans Examination	Fee
Non Routine Inspection	\$75/hour
Unprepared for Inspection	\$75
Off Hours Inspection	\$150/hour
Stock Plans Review (model plans reviewed without building permit application)	\$350
Off Hours Plans Examination / Review of Alternative Solution Submission (minimum 4 hours)	\$125/hour
Secondary Plans Review	\$75/hour
Review of Revisions / Amendments to Permits	\$100/hour

Plumbing and Sewer (Exclusive of other construction)		
Single, Semi-Detached, Duplex, Triplex, Fourplex, Row House		Permit Fee

All plumbing contained inside of a building	First seven (7) fixt. Per additional fixt.	\$100 flat fee \$8/fixture
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All Other Buildings		Permit Fee
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All plumbing contained inside of a building	First five (5) fixt. Per additional fixt.	\$200 flat fee \$8/fixture
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Sewer & Water Main Installation		Permit Fee
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All buried piping on private property outside of a building	First 15m Per additional 15m	\$100 flat fee \$35
Backflow Preventer installation		\$150 flat fee
Back water valve installation		\$150 flat fee
Sump Pit installation (weeping tile installation included)		\$200 flat fee
Grease / Oil Interceptor installation		\$200 flat fee

Note: Plumbing and Sewer permits are only required for plumbing works done exclusive of any other permit work. Where work is done in relation to works permitted under a building permit, a separate Plumbing and Sewer permit is NOT required.

Security Performance Deposits		
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Single Permit Deposit		Deposit Value
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Detached dwelling, semi-detached dwelling, duplex, triplex, fourplex, townhouse	(per dwelling)	\$1,000
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Multiple Permit Deposit		Deposit Value
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Detached dwelling, semi-detached dwelling, duplex, triplex, fourplex, townhouse		\$10,000
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Other Permit Deposits		Deposit Value
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Addition(s) to buildings described above where excavation is required		\$750
Miscellaneous construction accessory to the buildings described above with a construction value greater than \$3,500		\$500
Construction projects other than those described above involving buildings or additions where a Site Plan Agreement IS required		\$1,250
Construction projects other than those described above involving buildings or additions where a Site Plan Agreement IS NOT required		\$2,500

Lot Grading		Deposit Value
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Any type of dwelling in a plan of subdivision that has NOT already been assumed by the City	(per dwelling)	\$1,000
Any type of dwelling proposed to be placed on an infill lot	(per dwelling)	\$1,500
Moving a Building		\$1,000

Refunds	
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Stage of Permit	% of Fees Paid
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Where only administrative functions have been completed (application received, cost analysis complete and application is entered into Building Services Database)	90%
Where only administrative and zoning functions have been completed	80%
Where administrative, zoning and plans examination functions have been completed	60%
Where the permit has been issued and field inspections have yet to be performed, subsequent to permit issuance	50%

Where the calculated refund is less than the minimum permit fee applicable to the work, no refund shall be made of the fees paid. Where a request for refund is made twelve (12) months or more after the issuance of the permit, there shall be no fees refunded.

Other Applicable Fees			
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Item	Subtotal	HST	Fee
Water Meter 5/8" Positive Displacement	\$380.50	\$49.47	\$429.97
Water Meter 5/8" x 3/4" Positive Displacement	\$384.98	\$50.05	\$435.03
Water Meter 3/4" Positive Displacement	\$418.98	\$54.47	\$473.45
Water Meter 1" Positive Displacement	\$599.10	\$77.88	\$676.98
Water Meter 1.5" Positive Displacement	\$828.18	\$107.66	\$935.84
911 Rural Address Sign (New Construction Only)	\$132.74	\$17.26	\$150