



# Application for a Permit to Install a Swimming Pool

Updated: July 2023

## For Use by City Staff (Principal Authority)

Application Number:

Date Received:

Permit Number (if different):

Application Submitted to: **City of Niagara Falls**

### A. Project information

Street Address:

Unit No.

Lot/Con:

Estimated Project Value: \$

Lot Frontage: m

X

Lot Depth: m

=

Lot Area:

m<sup>2</sup>

Property Zone:

Corner Lot:

☐ Yes

☐ No

Are there any overhead hydro wires present on site: ☐ Yes ☐ No

If Yes, please indicate proximity from pool to wires:

m

### B. Swimming pool details

Type of swimming pool: ☐ in ground swimming pool

☐ above ground swimming pool

☐ seasonal swimming pool

Size of swimming pool:

Length

m

Width

m

Depth

m

### C. Applicant

Applicant is: ☐ Owner or ☐ Authorized Agent of Owner (if selected complete and attach authorization form)

Last Name:

First Name:

Corporation or Partnership:

Street Address:

Unit No.

Lot/Con:

Municipality:

Postal Code:

Province:

Telephone Number:

Cell Number:

Email:

### D. Owner (if different from applicant)

Last Name:

First Name:

Corporation or Partnership:

Street Address:

Unit No.

Lot/Con:

Municipality:

Postal Code:

Province:

Telephone Number:

Cell Number:

Email:

### E. Swimming pool installer

Last Name:

First Name:

Corporation or Partnership:

Street Address:

Unit No.

Lot/Con:

Municipality:

Postal Code:

Province:

Telephone Number:

Cell Number:

Email:

**City of Niagara Falls - Building Services**

4310 Queen Street, Niagara Falls, Ontario, L2E 6X5

Phone: 905 356 7521 Fax: 905 374 7500 Web: [www.niagarafalls.ca](http://www.niagarafalls.ca)

## F. Declaration of applicant

I the applicant, acknowledge that the information contained in this application, attached plans and specifications, and other attached documentation is true to the best of my knowledge and that if the owner is a corporation or partnership, I have the authority to bind the corporation or partnership.

Date:

Signature:

Personal information contained in this form is collected under the authority of subsection 8(1.1) of the *Building Code Act, 1992*, and will be used in the administration and enforcement of the *Building Code Act, 1992*. Questions about the collection of personal information may be addressed to the Chief Building Official of the City of Niagara Falls.

## Completing this Form

### Required Supplemental Information

In addition to the submission of this completed form the submission must also include a drawing of the site on which the swimming pool is to be installed. The drawings shall include all dimensions for the size of the lot, dimensions to the shape and location of the pool and its related equipment from property lines and buildings, the location and width of any easements on the property, and any other feature or encumbrance which could affect or be affected by the proposed swimming pool installation. **The drawings shall be submitted in duplicate.**

### Building Permit

If the use of the swimming pool is solely for the use of the public, the installation of the swimming pool requires a building permit. A swimming pool permit is not required provided a building permit is obtained.

### Hydro

The required drawing shall include the location of all overhead hydro wires on or adjacent to the property on which the swimming pool is to be installed. Minimum setbacks from the hydro lines are applicable and Niagara Peninsula Energy or Ontario Hydro may be required to provide approval where these required setbacks are imposed upon.

### Lot Grading Plan

Where the application being made is for the installation of an in ground outdoor swimming pool, in addition to the items identified above, the application shall be accompanied by a Lot Grading Plan bearing the signature and seal of a practicing Engineer, Landscape Architect, Architect or Ontario Land Surveyor, who certifies thereon that the drainage scheme depicted by the plan is designed to ensure that water will not accumulate at or near the building and will not adversely affect adjacent properties.

### Other Approvals

Where the installation of a swimming pool requires approvals from the Regional Municipality of Niagara, Ministry of Transportation, Niagara Escarpment Commission, or Niagara Peninsula Conservation Authority these approvals shall be submitted with this application in order to constitute a complete application.

### For Use by City Staff (Principal Authority)

Regional Municipality of Niagara Approval Required: ☐ Yes ☐ No ☐ Obtained, Date:

Ministry of Transportation Approval Required: ☐ Yes ☐ No ☐ Obtained, Date:

Niagara Escarpment Commission Approval Required: ☐ Yes ☐ No ☐ Obtained, Date:

Niagara Peninsula Energy / Ontario Hydro Approval Required: ☐ Yes ☐ No ☐ Obtained, Date:

Niagara Peninsula Conservation Authority Approval Required: ☐ Yes ☐ No ☐ Obtained, Date:

Building comments:

Permit Issuance Authorized by the undersigned for the Chief Building Official

Date:

Signature:



# Applicable Law Checklist

This form is authorized by the City of Niagara Falls Building By-law [2013-178]  
Updated: Sept. 2025

## A. Project information

Street Address:

Unit No.

Lot/Con:

This form describes conditions where approvals from various other agencies are required before a building permit can be issued. It is recommended that these approvals be completed prior to applying for a building permit, since they may delay or prevent permit issuance. For assistance with the individual approvals listed consult with the applicable agency. Further information with regard to the individual agencies and contact for such is contained at the conclusion of this form.

## B. Heritage – City of Niagara Falls Planning Department

Are you proposing to demolish, alter, add to or otherwise modify a building that is listed on the City of Niagara Falls heritage inventory?

☐ Yes ☐ No

Is the building / property designated or in the process of being designated?

☐ Yes ☐ No

Is the property located in a Heritage District or study area?

☐ Yes ☐ No

## C. Zoning – Niagara Escarpment Commission

Does the property exist within the jurisdiction of the Niagara Escarpment Commission?

☐ Yes ☐ No

## D. Wetlands, Shorelines & Watercourses – Niagara Peninsula Conservation Authority

Does the property abut a ravine, watercourse, wetland or shoreline?

☐ Yes ☐ No

## E. Transportation Routes – Ontario Ministry of Transportation

Is the property within 45m of a highway or 180m from any highway intersection?

☐ Yes ☐ No

Is the property within 395m of a controlled highway intersection?

☐ Yes ☐ No

Is this a major traffic generating project located within 800m of a highway?

☐ Yes ☐ No

## F. Environmental Approvals – Ontario Ministry of the Environment

Is the property an industrial or commercial property being changed to a more sensitive use?

☐ Yes ☐ No

Is the property a former waste disposal site?

☐ Yes ☐ No

Is the project a major industrial, commercial or government project?

☐ Yes ☐ No

Is this a renewable energy project?

☐ Yes ☐ No

## G. Agriculture and Farms – Ontario Ministry of Agriculture and Food

Is the proposed building a farm building that will house animals or manure, or is it a milk processing plant?

☐ Yes ☐ No

## H. Education and Child Care Centres – Ontario Ministry of Education

Does the project involve the demolition of a school or is a daycare proposed in any portion of the building?

☐ Yes ☐ No

## I. Seniors / Long Term Care Centres & X-Ray Equipment – Ontario Ministry of Community and Social Services

Is the project a Seniors / Long term Care project whereby Government funding is being sought?

☐ Yes ☐ No

Does the project include spaces for the use of X-Ray equipment?

☐ Yes ☐ No

## J. Funeral Home – Ontario Ministry of Consumer and Business Services

Does the project involve any building in which funeral services are conducted?

☐ Yes ☐ No

**K. Declaration of Owner**

I, \_\_\_\_\_, certify that the information provided on this document is true to the best of my knowledge and that all required approvals related to the relevant applicable laws have been enclosed and submitted with the application for permit for this project.

Date:

Signature:

Personal information contained in this form is collected under the authority of subsection 8(1.1) of the *Building Code Act, 1992*, and will be used in the administration and enforcement of the *Building Code Act, 1992*. Questions about the collection of personal information may be addressed to the Chief Building Official of the City of Niagara Falls.

**Completing this Form****B. Heritage - Ontario Heritage Act, s. 27, 30, 33, 34, 40.1 & 42**

The City of Niagara Falls has designated certain heritage buildings and maintains a list of building of heritage interests. Specific areas have also been established as Heritage Conservation District. Planning and/or City Council approval for demolition, alteration and construction is required if the subject property is affected.

Contact: City of Niagara Falls Planning Division at 905 356 7521 ext. 4330 or at [planning@niagarafalls.ca](mailto:planning@niagarafalls.ca)

**C. Zoning - Niagara Escarpment Planning and Development Act**

Where construction is proposed in the area under the jurisdiction of the Niagara Escarpment Commission and development permit is required to before a building permit can be issued.

Contact: Niagara Escarpment Commission at 905 877 7524 or at [nec@ontario.ca](mailto:nec@ontario.ca)

**D. Wetlands, Shorelines & Watercourses - Conservation Authorities Act s.28, regulation 166/06**

Development within certain conservation regulated areas requires construction and fill permits from the conservation authority before a building permit can be issued.

Contact: Niagara Peninsula Conservation Authority, 905 788 3135, [info@npca.ca](mailto:info@npca.ca)

**E. Transportation Routes - Public Transportation Act s. 34/38**

Ministry authorization is required for construction of all buildings within certain distances of a highway or intersection. Where major developments will generate significant amounts of traffic, such as a shopping centre, the distance is extended to 800m.

Contact: Ministry of Transportation, [www.mto.gov.on.ca](http://www.mto.gov.on.ca)

**F. Environmental - Conservation Authorities Act s.28 (1)(c), regulation 166/06**

Development within certain conservation regulated areas requires construction and fill permits from the conservation authority before a building permit can be issued.

Contact: Ministry of Environment. 1 800 461 6290

**G. Agriculture and Farms - Nutrient Management Act 2002 s.11 regulation 267/03, Milk Act s.14**

Buildings or structures that house animals or store manure may require a nutrient management strategy approved by the Ministry. The Ministry must also determine that a milk processing plant is necessary and authorize it before a building permit can be issued

Contact: Ministry of Agriculture Food and Rural Affairs, 1 877 424 1300

**H. Education and Child Care Centres - Education Act s.194, Day Nurseries Act, s.5 or regulation 262**

The Minister must approve the demolition of all school buildings. Ministry plan approval is required if a new or existing building is proposed to be used or altered / renovated to be used as a day nursery, or if an existing day nursery is altered or renovated.

Contact: Ministry of Education, 416 325 2929

**I. Seniors / Long Term Care Centres and X-Ray Equipment - Elderly Persons Centres Act s.6, Healing Arts Radiation Act**

Reports must be submitted to and approved by the Minister for all seniors centres to which government funding applies. Where X-Ray equipment is used for primary exposure to humans approvals are required before a building permit can be issued.

Contact: Ontario Ministry of Community and Social Services, 1 888 789 4199

**J. Funeral Home - Funeral Directors and Establishments Act, regulation 469**

Where a building houses a funeral establishment necessary approvals are required to be obtained before a building permit can be issued.

Contact: Bereavement Authority of Ontario, 1 844 493 6356



## Authorized Agent Authorization Form

This form is authorized by the City of Niagara Falls Building By-law [2013-178]

Updated: Sept. 2025

### A. Project information

Street Address:

Unit No.

Lot/Con:

### B. Party to be authorized

Last Name:

First Name:

Corporation or Partnership:

Street Address:

Unit No.

Lot/Con:

Municipality:

Postal Code:

Province:

Telephone Number:

Cell Number:

Email:

### C. Declaration of Owner

I, \_\_\_\_\_, being the Registered Owner of the above property hereby authorize the party stated in Section B of this form to make application for permit on my behalf to Building Services of the City of Niagara Falls in accordance with the applicable requirements of the Ontario Building Code for the purpose of the identified project.

Date:

Signature:

The Ontario Building Code states that "owner includes, in respect of the property on which the construction or demolition will take place, the registered owner, a lessee or mortgagee in possession".

Personal information contained in this form is collected under the authority of subsection 8(1.1) of the *Building Code Act, 1992*, and will be used in the administration and enforcement of the *Building Code Act, 1992*. Questions about the collection of personal information may be addressed to the Chief Building Official of the City of Niagara Falls.

**City of Niagara Falls - Building Services**

4310 Queen Street, Niagara Falls, Ontario, L2E 6X5

Phone: 905 356 7521 Fax: 905 374 7500 Web: [www.niagarafalls.ca](http://www.niagarafalls.ca)