

Commercial Parking Lot Licence Application Checklist

LARGE LOTS (MORE THAN 100 PARKING SPACES)

**UNDER BY-LAW
2025-065**



A site plan agreement and the legislated requirements as contained in the City's zoning by-law No. 79-200 is required.

Licence fee \$1025 (\$25 new admin fee + \$1,000 Licence fee)

Driver's Licence – as per Section 3

Commercial Insurance in the amount of \$2,000,000 received on the City form as per Section 10

Proof of Ownership of Property (Transfer) and Lease if applicable

Specify either ticket office, automatic control device or Attendant

Mandatory number for parking spaces allowed for business allocation and general public

Municipal Enforcement Inspection required

Number of parking spaces _____

Address of Parking Lot _____

I _____, the Owner/Agent of the Property, believe that my commercial parking lot is in compliance with all the provisions as contained within By-Law 2025-065.

Date: _____

In Compliance with all By-Law 2025-065 requirements:

Signature: (MLEO) _____ Date: _____